



SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)

Meeting to be held in the Civic Hall, Leeds on
Monday, 20th April, 2009 at 10.00 am

A pre-meeting will take place for ALL Members of the Board
in a Committee Room at 9.00 am*
(*Please note revised time)

MEMBERSHIP

Councillors

- B Anderson (Chair) - Adel and
Wharfedale;
- A Blackburn - Farnley and Wortley;
- A Castle - Harewood;
- B Cleasby - Horsforth;
- D Coupar - Middleton Park;
- A Gabriel - Beeston and
Holbeck;
- D Hollingsworth - Burmantofts and
Richmond Hill;
- G Hyde - Killingbeck and
Seacroft;
- G Kirkland - Otley and Yeadon;
- J Marjoram - Calverley and
Farsley;
- L Mulherin - Ardsley and Robin
Hood;
- M Rafique - Chapel Allerton;

Please note: Certain or all items on this agenda may be recorded on tape

Agenda compiled by:
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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded.)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on this agenda</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To receive and approve the minutes of the previous meeting held on 16th March 2009.</p>	1 - 8
7			<p>EXECUTIVE BOARD MINUTES</p> <p>To receive the minutes of the Executive Board meetings held on 4th March 2009 and 1st April 2009.</p>	9 - 32
8			<p>ENFORCEMENT OF DOG FOULING</p> <p>To consider a report of the Head of Scrutiny and Member Development presenting a monthly update on the enforcement of dog fouling across the city.</p>	33 - 36
9			<p>PERFORMANCE REPORT QUARTER 3 2008/09</p> <p>To consider a report of the Head of Planning, Policy and Improvement on Performance Quarter 3 information for 2008/9.</p>	37 - 50

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10			<p>UPDATE ON THE SUPPORTING PEOPLE PROGRAMME</p> <p>To consider a report of the Director of Environment and Neighbourhoods presenting a quarterly update on the Supporting People Programme.</p>	51 - 56
11			<p>YOUNG PEOPLE'S SCRUTINY FORUM REPORT - 'PROTECTING OUR ENVIRONMENT'</p> <p>To consider a report of the Head of Scrutiny and Member Development presenting the report of the Young People's Scrutiny Forum entitled 'Protecting Our Environment'.</p>	57 - 78
12			<p>CURRENT WORK PROGRAMME</p> <p>To consider a report of the Head of Scrutiny and Member Development on the Board's current programme.</p>	79 - 86
13			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday 11th May 2009 at 10.00am (Pre meeting for Board Members at 9.30am)</p>	

Agenda Item 6

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)

MONDAY, 16TH MARCH, 2009

PRESENT: Councillor B Anderson in the Chair

Councillors A Blackburn, A Castle,
B Cleasby, D Coupar, A Gabriel,
D Hollingsworth, G Hyde, G Kirkland,
J Marjoram and L Mulherin

100 Chair's Opening Remarks

The Chair welcomed everyone to the March meeting of the Scrutiny Board (Environment and Neighbourhoods).

101 Declarations of Interest

The following personal interests were declared:-

- Councillor B Anderson in his capacity as a Director of West North West Homes (Agenda Items 9 and 10) (Minutes 106 and 107 refer)
- Councillor A Blackburn in her capacity as a Director of West North West Homes (Agenda Items 9 and 10) (Minute 106 and 107 refer)
- Councillor D Coupar in her capacity as a member on the Belle Isle North Estate Management Board (Agenda Items 9 and 10) (Minutes 106 and 107 refer)
- Councillor A Gabriel in her capacity as a member on the Beeston Hill and Holbeck Regeneration Board (Agenda Items 9 and 10) (Minutes 106 and 107 refer)
- Councillor D Hollingsworth in his capacity as a Director of East North East Homes (Agenda Items 9 and 10) (Minutes 106 to 107 refer) and as a Member on the Aire Valley Neighbourhood Renewal Board (Agenda Item 13) (Minute 110 refers)
- Councillor G Hyde in his capacity as a Director of East North East Homes (Agenda Items 9 and 10) (Minutes 106 and 107 refer)
- Councillor J Marjoram in his capacity as a member on the Outer West Area Panel (Agenda Items 9 and 10) (Minutes 106 and 107 refer)

102 Apologies for Absence

An apology for absence was received on behalf of Councillor M Rafique.

103 Minutes of the Previous Meeting

RESOLVED – That the minutes of the meeting held on 9th February 2009 be confirmed as a correct record.

104 Executive Board - Minutes

A copy of the Executive Board minutes of the meeting held on 13th February 2009 were submitted for the information/comment of the meeting.

Draft minutes to be approved at the meeting
to be held on Monday, 20th April, 2009

Councillor A Blackburn referred to the item 'Council Budget 2009/2010 and Capital Programme' (Minute 189 refers) and sought clarification on resolution (ii)(d) which recommended the Council to abolish the **Residential Housing Officer Service Charge** in the East North East and Aire Valley ALMO areas for 2009/2010 onwards.

At the request of the Chair, Councillor G Hyde, in his capacity as a Director of East North East Homes, provided the Board with the relevant background information.

RESOLVED – That the minutes of the Executive Board meeting held on 13th February 2009 be received and noted.

105 EMAS Audit of Municipal Recyclate Destinations

The Head of Sustainable Development submitted a report on the outcome of a recent EMAS audit of municipal recyclate destinations.

The purpose of the report was to identify specific requirements relating to the recycling of municipal waste, demonstrate how **Eco Management and Audit Scheme (EMAS)** can help maintain compliance and to inform Scrutiny of recent external audit conclusions.

Andrew Mason, Chief Environmental Services Officer was in attendance and responded to Members' queries and comments:-

In summary, specific reference was made to the following issues:-

- clarification of the actual figure recycled (i.e. 32%) in relation to municipal waste
(The Chief Environmental Services Officer responded and confirmed that this was the figure achieved to date and that the Council had already exceeded its overall target, which was 30%)
- the reasons why the John Charles Sports facility had not connected a wind turbine which was available on site
(The Chief Environmental Services Officer responded and agreed to follow up this issue and report back to the Board)
- the need to educate the media in relation to the recycling measures in place
(The Board supported this recommendation)

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That this Board notes the findings of the EMAS audit and recommends the wider use of the EMAS audit process to:-
 - demonstrate the effectiveness of current processes;
 - identify gaps in existing processes and recommend improvement

106 Recommendation Tracking

The Head of Scrutiny and Member Development submitted a report on tracking quarterly progress with previous Scrutiny recommendations.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- (a) Appendix 1- Recommendation tracking flowchart and classifications:-
Questions to be considered by Scrutiny Boards
- (b) Appendix 2 - Recommendation Tracking – Progress Report (March 2009) which focused on the following previous Scrutiny Inquiries:-
 - Inquiry into Anti-social Behaviour Interventions (2005)
 - Inquiry into Affordable Housing (2006)
 - Lettings Inquiry (2008)
 - Inquiry into CO2 emissions (2008)

The following officers were in attendance and responded to Members' queries and comments:-

Harvinder Saimbhi, Public Safety Manager
John Statham, Strategic Landlord Manager
George Munson, Climate Change Manager

For ease of reference, the Chair went through Appendix 2, page by page, inviting Board Members to comment on the status categories 1-6 in respect of each recommendation, following which, the individual comments were duly noted and recorded by the Principal Scrutiny Adviser.

Arising from discussions, where timescales for implementing the recommendations were not adhered to, Board Members agreed to assign a Category 5 status to those recommendations and that these would continue to be monitored.

In summary, specific reference was made to the following issues which sought clarification or further action:-

Inquiry into Anti Social Behaviour Intervention

- Recommendation 12 – the concerns expressed that Ward Members had not been informed in relation to Anti Social Behaviour monthly reports and that a two way sharing of information was essential rather than relying upon Elected Members to view reports via the Council's intranet system
- Recommendation 18 – clarification of Area Committee funds being used for the **Truancy Watch Team** in the East of the city

Inquiry into Affordable Housing

- Recommendation 7 – concerns were expressed that Ward Members were not always being consulted when decisions were being made around development sites. The recreation site at Brown Lane (East) was given as an example
(The Strategic Landlord Manager responded and agreed to follow up this issue and report back to the Board via the Principal Scrutiny Adviser)

Inquiry into Lettings

- Recommendation 2(ii) – clarification was sought on why the briefing sessions on the updated Lettings Policy had been delayed
(The Strategic Landlord Manager responded and explained that one of the reasons was the delay in producing the Members Handbook on the Lettings Policy, which would be part of the briefing)
- Recommendation 2(ii) – the need for such briefing sessions to be undertaken during the evenings as well as lunchtime
(The Strategic Landlord Manager responded and confirmed that this would be reported back to the Member Development Team who were planning the sessions)
- Recommendation 9(i) – the need for the Board to receive an update report on the levels of under-occupancy across Council housing stock and for a breakdown of areas in relation to the 100 customers that had applied to downsize due to under occupancy
(The Strategic Landlord Manager responded and agreed to supply the above information to the Board via the Principal Scrutiny Adviser)
- Recommendation 9 (i) – the need for the Council to continue with customer profiling to help alleviate difficulties in finding suitable alternative accommodation for customers who have applied to downsize
- Recommendation 11(i) – the need to do more to promote mutual exchanges whilst also acknowledging the development of IT solutions

Inquiry into C02 emissions

- Recommendations 4, 5 and 6 – whilst acknowledging the progress made, Members noted that work was still ongoing to achieve these recommendations and therefore the Board agreed to continue monitoring them

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That the status of the recommendations be updated to reflect the decisions made by the Board.

107 **Miscellaneous Properties**

Referring to Minute 44 of the meeting held on 13th October 2008, the Director of Environment and Neighbourhoods submitted a report presenting a further update on the numbers and occupation levels of miscellaneous properties belonging to the Council which were not within the ALMO portfolios.

The following officers were in attendance and responded to Members' queries and comments:-

John Statham, Strategic Landlord Manager
Laura Kripp, Asset and Development Manager

Detailed discussion ensued on the content of the report and appendices. The Board sought further clarification on the latest position of the 353 miscellaneous properties vested with Environment and Neighbourhoods.

In summary, reference was made to the following issues:-

- the involvement of Legal Services in progressing with the renewal of the lease agreements
- the need for capital investment to bring the returned properties up to the **Decent Homes Standard**
- to learn from previous experience and for future leases to stipulate that properties would be required to meet a certain standard before being returned to the Council
- to liaise with Legal Services on whether tenants themselves could be made liable for any damage to property rather than just the leaseholders
- for the Board to receive a monitoring report on miscellaneous properties in June/July 2009

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That the Strategic Landlord Manager be requested to prepare a monitoring report on miscellaneous properties for consideration by the Board in June/July 2009.

108 **Sustainable Communities Act**

The Head of Scrutiny and Member Development submitted a report on the Sustainable Communities Act and its implications for Leeds.

Dylan Griffiths, Policy Manager was in attendance and responded to Members' queries and comments.

Specific reference was made to the inability of refuse/street sweeping vehicles carrying out their duties as a result of parked cars causing an obstruction. A suggestion was made for the Council to explore, within the **Traffic Management Act 2004**, whether any enforcement powers could be given to the Council to address such problems.

In addition to the above issue, the Chair invited Board Members to forward any further comments to the Policy Manager for inclusion in a report due to be considered on this issue by the Executive Board in May 2009.

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That the Principal Scrutiny Adviser be requested to follow up the suggestion made by the Board with the Policy Manager.

109 Enforcement of Dog Fouling

The Head of Scrutiny and Member Development submitted a report presenting a monthly update on the enforcement of dog fouling across the city.

Specific reference was made to the following issue:-

- the Board requested an explanation of why there had been only 5 fixed penalty notices issued arising from 572 service requests in January 2009. It was considered that more enforcement resources and flexible working arrangements would help to increase the number of Fixed Penalty Notices issued and that this matter had already been raised within the Board's Statement on the Enforcement of Dog Fouling (*The Principal Scrutiny Adviser responded and agreed to consult the Head of Environmental Action and Parking on this issue and report back to the Board*)

RESOLVED – That the contents of the report and appendices be noted.

110 Inquiry into EASEL - Draft Terms of Reference

Referring to Minute 91 of the meeting held on 9th February 2009, the Head of Scrutiny and Member Development submitted a report on the draft terms of reference for the Board's forthcoming inquiry into the East and South East Leeds (EASEL) Regeneration Scheme.

Appended to the report was a copy of a document entitled 'Scrutiny Board (Environment and Neighbourhoods) Inquiry into the East and South East Leeds (EASEL) Regeneration Scheme – Draft Terms of Reference' for the information/comment of the meeting.

Stephen Boyle, Chief Regeneration Officer was in attendance and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- the need for Scrutiny to consider the procurement and governance arrangements in place for EASEL. Whilst not wanting to duplicate the work of the Corporate Governance and Audit Committee or to consider issues outside of the Board's portfolio, the Board agreed to make referrals to the Corporate Governance and Audit Committee and

Central and Corporate Functions Scrutiny Board on this matter with a view to also exploring joint working arrangements

- the Board considered the comments of the Executive Member for Neighbourhoods and Housing and sought clarification of the remit and membership of the **EASEL Steering Group**
(The Chief Regeneration Officer explained that these details were set out within the report submitted to Executive Board on 11th June 2008. The Board requested a copy of this report)

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That approval be given to the terms of reference for the Board's forthcoming inquiry into the East and South East Leeds (EASEL) Regeneration Scheme.
- (c) That the Chair writes to the Chairs' of Corporate Governance and Audit Committee and Central and Corporate Functions Scrutiny Board regarding the Board's referral on this matter.
- (d) That this Board notes the confirmation that a working group meeting had been scheduled for Monday 6th April 2009 to consider evidence in line with session one of the Board' inquiry.

111 Current Work Programme

The Head of Scrutiny and Member Development submitted a report on the Board's current work programme.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Current work programme (Appendix 1 refers)
- Forward Plan of Key Decisions for the period 1st March 2009 to 30th June 2009 (Appendix 2 refers)

RESOLVED – That the contents of the report and appendices be noted.

112 Date and Time of Next Meeting

Monday 20th April 2009 at 10.00 am. (Pre-meeting for Board Members at 9.00 am*) (*Please note revised time of Pre-Meeting)

(The meeting concluded at 11.30am)

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EXECUTIVE BOARD

WEDNESDAY, 4TH MARCH, 2009

PRESENT: Councillor A Carter in the Chair

Councillors R Brett, J L Carter, R Finnigan,
S Golton, R Harker, P Harrand, J Procter,
S Smith and K Wakefield

Councillor J Blake – Non Voting Advisory Member

207 Exclusion of the Public

RESOLVED – That the public be excluded from the meeting during consideration of the following parts of the agenda designated exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:

- (a) Appendix 1 to the report referred to in minute 211 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because publication could prejudice the Council's commercial interests by prejudicing sensitive negotiations currently underway with private sector investors to secure a contribution to the schemes.
- (b) Appendix 1 to the report referred to in minute 214 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosure on the grounds that it contains commercially sensitive information about the respective financial and business affairs and commercial positions of the Council and Bidders.
- (c) The appendix to the report referred to in minute 225 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that it contains information relating to ongoing negotiations that are confidential and/or commercially sensitive. In these circumstances it is considered that the public interest in not disclosing this information outweighs the interests of disclosure.

208 Declaration of Interests

Councillor Brett declared a personal interest in the item relating to Brooksbank – Completion of Residential Care Strategy (minute 223) as a member of Burmantofts Senior Action Management Committee.

Councillor Wakefield declared personal interests in the items relating to The National Challenge and Structural Change to Secondary Provision (minute 217) and the Machinery of Government Changes and 14-19 Commissioning (minute 218) as a governor of Leeds City College and Brigshaw School.

Councillors J Procter, Harrand and Blake declared personal interests in the item relating to the City Varieties Music Hall (minute 222) as members of the Grand Theatre and Opera House Board.

Councillor Blake declared a personal interest in the items relating to the Joint Strategic Needs Assessment (minute 224) and Joint Service Centres (minute 225) as a non-Executive Director of Leeds NHS Primary Care Trust.

Councillor Finnigan declared, in relation to minute 225, that as a member of the Plans Panel (East) he had been involved in the planning approvals for the Chapeltown Centre.

209 Minutes

RESOLVED – That the minutes of the meeting held on 13th February 2009 be approved.

210 Chair's Announcement

The Chair reported on discussions which he had had with ITV in connection with local job losses at the company and the intention of the Council to work with the company and former employees to ameliorate the situation.

DEVELOPMENT AND REGENERATION

211 Refurbishment of Kirkgate and Bond Street, Leeds City Centre

The Director of City Development submitted a report on the proposed scheme design for the refurbishment of the pedestrianised section of Kirkgate that is bounded by Briggate and Vicar Lane and the refurbishment of Bond Street. Following consideration of appendix 1 to this report designated as exempt under Access to Information Procedure Rule 10.4(3) which was considered in private at the conclusion of the meeting it was

RESOLVED –

- (a) That approval be given to the scheme design as outlined in the report.
- (b) That approval be given to the injection of funding into the Capital Programme together with authority to incur expenditure as identified in the exempt appendix to the report.

212 Legible Leeds Project

The Director of City Development submitted a report on proposals to improve the legibility of Leeds City Centre by investing in the pedestrian wayfinding system.

RESOLVED –

- (a) That approval be given in principle to the phased implementation of a new contemporary on-street wayfinding system, the first phase focusing on the central retail area, as indicated in the report;
- (b) That the Director of City Development be requested to work up a detailed design and costed programme of works, and to progress funding proposals to a total cost of £1,200,000.

213 The Former Headingley Primary School

Referring to minute 115 of the meeting held on 14th November 2007 the Director of City Development and the Director of Environment and Neighbourhoods submitted a joint report detailing a proposal of Headingley ward members, on behalf of the Headingley Development Trust, for the Council to provide £500,000 to enable the Trust to develop its 'Heart' proposal at the former Headingley Primary School.

The report contained officer commentary on the current proposal from the Trust, the risks associated with the proposal and the steps which the Council could take in mitigation of those risks should members be minded to support the proposal.

RESOLVED –

- (a) That, having regard to all that is said in paragraph 8 of the report:-
 - (i) the request from Headingley Development Trust for the transfer of the former Headingley Primary School to the Trust be approved; and
 - (ii) Council funding, in the amount of £500,000, be made available to support the scheme
- (b) That the transfer and the funding be subject to the imposition of the conditions outlined in paragraph 9.1 of the report.

NEIGHBOURHOODS AND HOUSING

214 Little London and Beeston Hill and Holbeck Round 5 PFI Housing Project - Impact of Wider Economic Changes on Project Scope

The Director of Environment and Neighbourhoods submitted a report providing an update on the procurement of the Housing PFI Project covering Little London and Beeston Hill and Holbeck, including issues arising from bids received at the 'Detailed Solutions' stage of the procurement exercise and proposed changes to the scope of the project.

The proposed changes to the scope of the project were summarised as follows:

- removal of the Development Agreement including the removal of disposal of land for construction of private homes for sale
- retention of Meynell Heights for refurbishment
- removal of three development sites in Beeston Hill and Holbeck (Waverley Garth, Malvern Rise/Grove, Cambrian Street) and two sites in Little London (Leicester Place and Cambridge Road)
- removal of parts of the Holbeck Towers and Carlton Gate sites

- reduction in PFI new build development in Beeston Hill and Holbeck from 350 to 275 units.

Following consideration of appendix 1 to the report designated as exempt under Access to Information Procedure Rule 10.4(3) which was considered in private at the conclusion of the meeting it was

RESOLVED -

- That approval be given to the changes to the PFI project scope as set out in the submitted report and in Appendices 2 and 3 thereto and that they be referred to the Homes and Communities Agency for approval.
- That the opportunity to consider land removed from the PFI project scope at this stage for alternative residential development be noted.
- That the revised timetable for the Invitation to Submit Refinement of Solutions and Final Tender stages of procurement be noted.
- That the Director of Environment and Neighbourhoods be requested to ensure that the annual review of the Lettings Policy considers options for the policy to be tailored to localised needs within the City.

215 The EASEL and West Leeds Gateway Worklessness Project

The Director of Environment and Neighbourhoods submitted a report outlining the approach taken to addressing worklessness following the Round Table discussions which had taken place with the Minister for Local Government, elected members, officers and partners.

RESOLVED – That the project, as outlined in the report, be endorsed and that a further report be brought to the Board on the outcome of the evaluation.

216 Under Occupation Scheme

The Director of Environment and Neighbourhoods submitted a report providing an update on the under occupation scheme launched in July 2008 and outlining proposals on how to encourage further customers who are currently under occupying to downsize.

RESOLVED –

- That, having noted that the scheme had released 27 homes up to January 2009, approval be given to the continuation of the scheme in 2009/10.
- That the Director of Environment and Neighbourhoods works with the Leeds ALMOs and the Belle Isle Tenants Management Organisation to increase the level of support offered to customers on the scheme.

CHILDREN'S SERVICES

217 The National Challenge and Structural Change to Secondary Provision in Leeds - Progress Report

The Chief Executive of Education Leeds submitted a report outlining recommended options for delivering the next phase in structuring secondary provision in Leeds, and in particular, the response to the National Challenge.

The report outlined options in relation to the individual elements of the Central Leeds Learning Federation, Primrose High School, City of Leeds High School, Parklands Girls' High School, Boston Spa School and Wetherby High School in Outer North East Leeds and presented two composite options dependent on the availability of BSF funding as follows:

OPTION A: If BSF Funding Is Available To Leeds

The Central Leeds Learning Federation

To propose that the Federation be dissolved and that the possibilities and opportunities of Trust developments be explored as other structural options are developed.

Primrose High School

To consult on a proposal that Primrose High School should be closed and be replaced by an Academy which should open in September 2010.

City of Leeds

To consult on a proposal that City of Leeds School should be closed and be replaced by an Academy which should open on the City of Leeds site in September 2010. To propose that the Academy be moved to new build provision in East Leeds as soon as possible and using the current site for girls only provision.

Parklands Girls High School

To consult on a proposal that Parklands Girls' High School should be closed and replaced by an Academy which should open in September 2010. It is intended that the Academy sponsor and the associated partners would help the school focus on developing academic and vocational excellence. The Academy should be moved to the City of Leeds site as it becomes available. The current site would be further developed through BSF and used for new mixed secondary provision to meet the demand for secondary places in the area.

Outer NE Leeds

To consult on a proposal to establish a federation between Boston Spa School and Wetherby High School which would move into newly-built provision in Outer North East Leeds to cater for young people living in Boston Spa and Wetherby. Such a federation could also become a sponsor for a new build provision in East Leeds with full extended services provision and incorporating community and special educational needs provision.

OPTION B: If No BSF Funding Is Available To Leeds

The Central Leeds Learning Federation

To propose that the Federation be dissolved and the possibilities and opportunities of Trust developments be explored as other structural options are developed.

Primrose High School

To consult on a proposal that Primrose High School should be closed and be replaced by an Academy which should open in September 2010.

City of Leeds

To consult on a proposal that City of Leeds School should be closed and be replaced by an Academy which should open in September 2010 and transfer to the Parklands site. To then propose to use the City of Leeds site for girls only provision.

Parklands Girls' High School

To consult on a proposal that Parklands Girls' High School should be closed and replaced by an Academy which should open in September 2010. It is intended that the Academy sponsor and the associated partners would help the school focus on developing academic and vocational excellence. The Academy should be moved to the City of Leeds site as it becomes available. The site would be used for a new Academy providing mixed secondary provision.

RESOLVED –

- (a) That, subject to additional BSF funding being available, option A above be adopted and that further reports be brought to the Board for final approval as each proposal moves to implementation.
- (b) That, in the absence of additional BSF funding, option B above be adopted and that further reports be brought to the Board for final approval as each proposal moves to implementation.

(Under the provisions of Council Procedure Rule 16.5 Councillor Wakefield required it to be recorded that he abstained from voting on this decision).

218 Machinery of Government Changes and 14-19 Commissioning Arrangements: Leeds/Sub-Regional Proposals

The Chief Executive of Education Leeds submitted a report on the proposed structures and governance arrangements that will form the basis for the next stage of local and sub-regional development work on the commissioning of 14-19 provision in Leeds.

RESOLVED –

- (a) That approval be given to the stage 2 Machinery of Government submission to the Department for Children, Schools and Families attached as annex 1 to the submitted report.
- (b) That the approach to establishing local authority and sub-regional level governance arrangements, as outlined in the report, be approved.

219 Proposal to Close South Leeds High School on 31st August 2009

Further to minute 142 of the meeting held on 3rd December 2008 the Chief Executive of Education Leeds submitted a report informing of the response to the statutory notice for the proposal to close South Leeds High School on 31st August 2009 and recommending the closure of the school on the same date.

RESOLVED –

- (a) That, noting that there were no responses to the statutory notice and having regard to the following four key reasons, approval be given to the unconditional closure of South Leeds High School on 31st August 2009:-
- The need to accelerate improvement, recognising that there has been improvement, but that there is a need to see this impact faster on the achievements of young people.
 - An academy would bring extra capacity (both professional expertise and other resources) to sustain improvement into the medium term.
 - In the School Partnership Trust (SPT) we have a local partner committed to sustaining and building upon South Leeds High School's contribution to the wider education community of Leeds.
 - SPT's knowledge and expertise involving local colleges, our universities, local health and social care services, the police and local businesses to improve opportunities and outcomes for young people is needed in South Leeds.
- (b) That the PFI development costs that will be incurred by the City Council arising from the closure of South Leeds High School and establishment of an Academy be noted.

220 Proposal to Close Intake High School Arts College on 31st August 2009

Further to minute 143 of the meeting held on 3rd December 2008 the Chief Executive of Education Leeds submitted a report informing of the response to the statutory notice for the proposal to close Intake High School Arts College on 31st August 2009 and recommending the closure of the school on the same date.

RESOLVED – That, noting that there were no responses to the statutory notice and having regard to the following four key reasons, approval be given to the unconditional closure of Intake High School Arts College on 31st August 2009:-

- The need to accelerate improvement. Whilst there has been improvement, there is a need to see this impact faster on the achievements of young people.
- An academy would bring extra capacity (both professional expertise and other resources) to sustain improvement into the medium term.
- Edutrust is an organisation that is geared up to maximise what Intake can learn from the family of schools in Leeds and that can supplement this with support from their network of academies.
- Edutrust's commitment to developing local communities means that there is an exciting opportunity, with a new state of the art school, to see learning becoming inspiring and accessible to everyone in Bramley, Stanningley, Armley and Kirkstall.

221 Feedback on Executive Board Requests for Scrutiny

The Head of Scrutiny and Member Development submitted a report providing feedback on the two requests made at the January meeting of the Board

Draft minutes to be approved at the meeting
to be held on Wednesday, 1st April, 2009

(Minute 175(b)) for work to be undertaken by the Scrutiny Board (Children's Services).

RESOLVED – That the response of the Scrutiny Board be noted.

LEISURE

222 City Varieties Music Hall

The Director of City Development submitted a report outlining the progress made on the refurbishment of the City Varieties Music Hall, advising of the Heritage Lottery Fund award and presenting proposals for further work to be undertaken.

RESOLVED –

- (a) That the HLF Stage 2 application award of £2,739,000 be noted.
- (b) That the Council enter into a grant agreement with the HLF on the terms and conditions detailed in the report subject to any further variations agreed by the Assistant Chief Executive (Corporate Governance).
- (c) That the decision of the Leeds Grand Theatre and Opera House Ltd Board of Management to increase their fundraising contribution to £1,261,000 to the project budget be noted.
- (d) That authority be given to incur expenditure of £8,210,000 on the refurbishment project including authority to enter into a building works contract.
- (e) That approval be given to an injection of £125,000 to the Capital Programme through an increase in the existing prudential borrowing arrangements for the purchase of the Swan Public house.
- (f) That a letter of intent be issued to carry out preliminary works, if required, to avoid delay to the project programme.
- (g) That the revised total project cost of £9,325,000 be noted.

ADULT HEALTH AND SOCIAL CARE

223 Brooksbank - Completion of Residential Care Strategy

The Director of Adult Social Services submitted a report providing an update on the progress made with respect to the Older People's long-term strategy and seeking specific approvals in respect of Brooksbank following external assessments of the building as life expired.

RESOLVED –

- (a) That the completion of the strategy approved in 2001 be noted.
- (b) That the Board agrees that Brooksbank as a building is life expired as a safe modern residential care home and declares it surplus to the requirements of Adult Social Care.
- (c) That the Director of Adult Social Care request the Asset Management Board to investigate alternative uses for the site, including its potential for an extra care scheme.

224 Joint Strategic Needs Assessment

Draft minutes to be approved at the meeting
to be held on Wednesday, 1st April, 2009

The Director of Adult Social Services and Director of Children's Services submitted a joint report presenting the Joint Strategic Needs Assessment report, the data pack and other qualitative information used to arrive at the current findings.

RESOLVED –

- (a) That the findings of the first phase of the Leeds Joint Strategic Needs Assessment be endorsed and that approval be given for publication of the report Implementing the Leeds JSNA;
- (b) That the Director of Adult Social Services and the Director of Children's Services produce further reports on at least an annual basis, to report the results of future JSNA work;
- (c) That all Directors, and in particular the Directors of Adult Social Services and Children's Services be requested to ensure that all future commissioning plans and service plans reflect the health and well being priorities identified through the Leeds JSNA process.
- (d) That the interest already shown by the three relevant Scrutiny Boards, be noted and that they be asked to keep an oversight of JSNA work within their work programmes.
- (e) That the final report of Implementing the Leeds Joint Strategic Needs Assessment Framework, as attached to the report, be circulated to all members of Council for information and reference.

CENTRAL AND CORPORATE

225 Joint Services Centres at Chapeltown, Harehills and Kirkstall

The Deputy Chief Executive submitted a report on progress on the procurement of the Chapeltown and Harehills elements of the Joint Service Centres Project and on a package of proposals from Community Ventures Limited to develop a joint service centre at Kirkstall.

Following consideration of the appendix to the report designated as exempt under Access to Information Procedure Rule 10.4(3) which was considered in private at the conclusion of the meeting it was

RESOLVED -

- (a) That the Stage 2 Offer for the Chapeltown and Harehills centres as prepared by Community Ventures Limited be acknowledged and that the Deputy Chief Executive be authorised to formally accept the offer on behalf of the Council subject to completion of a satisfactory value for money assessment, to be undertaken by the District Valuer.
- (b) That the Deputy Chief Executive be authorised to submit the Offer for the Chapeltown and Harehills centres to the Leeds Lift Strategic Partnering Board for Stage 2 Approval under the LIFT process subject to completion of a satisfactory value for money assessment, to be undertaken by the District Valuer.
- (c) That approval be given to the financial implications for the Council of entering into the Joint Service Centre Project for the Chapeltown and Harehills centres ("Project") and that the maximum affordability deficit

- to be funded by the Council for these two Centres as set out in Appendix 1 to the report be approved.
- (d) That the Deputy Chief Executive be authorised to submit the Final Business Case for the Project to the Department of Communities and Local Government subject to the District Valuer having completed a satisfactory value for money assessment, and that the Project remains within the maximum affordability ceiling set out in recommendation c, above.
 - (e) That approval be given to the arrangements to Financial Close and implementation of the Project to include (but not by way of limitation) the award of/entry into Lease Plus Agreements with Community Ventures Limited (CVL), and, in connection therewith, that the Deputy Chief Executive (or in his absence the Director of Resources) be authorised to
 - (i) make any necessary amendments to the Final Business Case.
 - (ii) give final approval to the completion of the Project, including (but not by way of limitation) the terms of the Lease Plus Agreements together with any other documentation ancillary or additional to the Lease Plus Agreements necessary for the completion of the Project (“Project Documents”), subject to
 - (C) CLG approval of the Final Business Case.
 - (D) the Deputy Chief Executive (or in his absence the Director of Resources) being satisfied that the Project remains within the affordability constraints set out in recommendation (c) above;
 - (iii) approve the signing of any necessary certificates under the Local Government (Contracts) Act 1997 in relation to the Project;
 - (iv) approve the execution of the Project Documents, by affixing the Council’s common seal and/or signature (in accordance with Articles 14.4 and 14.5 of Part 2 of the City Council’s Constitution) and to approve (or authorise any officer of the Council to take) any necessary further action following approval of completion of the Project to complete the Project including any final amendments to the Project Documents.
 - (f) That the Stage 1 Offer for the Kirkstall Joint Service Centre as prepared by Community Ventures Limited be acknowledged and that the Deputy Chief Executive be authorised to formally accept that offer on behalf of the Council subject to completion of a satisfactory value for money assessment, to be undertaken by the District Valuer and that the offer is affordable to the City Council.
 - (g) That the Deputy Chief Executive be authorised subject to a successful Value for Money Assessment and the Project being affordable to the City Council, to submit the Stage 1 Offer for the Kirkstall Joint Service Centre to the Leeds Lift Strategic Partnering Board for Stage 1 for Approval under the LIFT process.

226 Amendments to the Leeds Strategic Plan 2008-2011

The Assistant Chief Executive (Policy, Planning and Improvement) submitted a report on a number of proposed amendments to the Leeds Strategic Plan 2008-11, the Local Area Agreement for Leeds.

RESOLVED –

- (a) That approval be given to Appendix 1 to the report as the Council's proposed revisions and additions to the 'Government Agreed' targets prior to submission to Government in time for 9 March 2009.
- (b) That the Assistant Chief Executive (Planning, Policy and Improvement) be authorised to make minor amendments, if required, prior to submission to Government. Should any revisions be required, the Assistant Chief Executive will inform Members of Executive Board prior to submission.
- (c) That future reports on the realism of targets in light of the impact of the economic recession be brought to the Board.

DATE OF PUBLICATION: 6TH MARCH 2009
LAST DATE FOR CALL IN: 13TH MARCH 2009 (5.00 PM)

(Scrutiny Support will notify Directors of any items called in by 12.00 noon on 16th March 2009).

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EXECUTIVE BOARD

WEDNESDAY, 1ST APRIL, 2009

PRESENT: Councillor A Carter in the Chair

Councillors R Brett, J L Carter, R Finnigan,
S Golton, R Harker, P Harrand, J Procter,
K Wakefield and J Blake

Councillor J Blake – Non Voting Advisory Member

227 Exclusion of the Public

RESOLVED – That the public be excluded from the meeting during consideration of the following parts of the agenda designated exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendix 2 to the report referred to in minute 243 under the terms of Access to Information Procedure Rule 10.4 (1) and (2) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because the appendix contains details relating to individuals residing at a Leeds Children's Home, and it is likely that those individuals could be identified from such information.
- (b) The report appended to the covering report referred to in minute 249 under the terms of Access to Information Procedure Rule 10.4 (3) and on the grounds that it contains information relating to the financial or business affairs of the Council. It is considered not to be in the public interest to disclose this information at this point in time as it could undermine the method of disposal should that come about and affect the integrity of disposing of the property/site. Also it is considered that the release of such information would or would be likely to prejudice the council's commercial interests in relation to this or other similar transactions, in that prospective purchasers of this or other similar properties would have information about the nature and level of consideration which may prove acceptable to the Council. It is considered that whilst there may be a public interest in disclosure, much of this information will be publicly available from the Land Registry following completion of any transaction and consequently the public interest in maintaining the exemption outweighs the public interest in disclosing this information at this point in time.
- (c) Appendix 1 to the report referred to in minute 252 under the terms of Access to Information Procedure Rule 10.4(3) and (5) and on the grounds that the public interest in maintaining the exemption outweighs

Draft minutes to be approved at the meeting
to be held on Wednesday, 13th May, 2009

the public interest in disclosure because publication of this information could prejudice the City Council's commercial interests and the City Council's legal interests in maintaining legal professional privilege, during legal proceedings. Sensitive negotiations have already commenced with the private sector to establish liability and hence cost for the procurement of a long term solution to the problem of instability of the A639 embankment. In these circumstances it is considered that the public interest in not disclosing the information outweighs the interests of disclosure.

228 Declaration of Interests

Councillors A Carter, J L Carter, Finnigan, Golton, Harker, Harrand, Wakefield and Blake declared personal interests in the item relating to the revised membership of the Admission Forum (minute 238), and the item relating to the annual consultation on admission arrangements for September 2010 (minute 239) due to their respective positions as school governors.

Councillor Blake declared a personal interest in the item relating to the introduction of the 'Valuing People Now' strategy (minute 246), due to being a member of Leeds NHS Primary Care Trust.

229 Minutes

RESOLVED – That the minutes of the meeting held on 4th March 2009 be approved, subject to the addition of the following at the end of minute 225, as was detailed within the exempt appendix to the report:

- “(h) That approval be given to the affordability ceiling for the Chapeltown and Harehills Project as shown in table 1 of the exempt appendix, with an affordability deficit of £396,000 to be funded by the Council in the first year of operations (2011/12); and
- (i) That the affordability ceiling for the Kirkstall Joint Service Centre be approved at a maximum deficit of £245,000 in the first full year of operations (2012/13).”

230 Matters Arising

Machinery of Government Changes and 14-19 Commissioning Arrangements: Leeds/Sub-Regional Proposals (minute 218)

In response to enquiries, the Chair indicated that the matter of obtaining greater Elected Member representation on the 14-19 Strategy Group would be pursued.

NEIGHBOURHOODS AND HOUSING

231 Lease at Less than Best Consideration - Agreement to Lease 28 Miscellaneous Properties to GIPSIL and Leeds Housing Concern on a 25 Year Lease Agreement

The Director of Environment and Neighbourhoods submitted a report presenting a proposal to grant a long lease at less than best consideration for

28 miscellaneous Council owned properties to GIPSIL and Leeds Housing Concern (LHC).

RESOLVED – That the report be withdrawn, with a further report being submitted to the Board following a consultation exercise being undertaken on this matter with local Ward Members.

LEISURE

232 Deputation to Council - Kippax Amateur Swimming Club regarding the Potential Closure of Kippax Leisure Centre

The Director of City Development submitted a report in response to the deputation to Council from Kippax Amateur Swimming Club on 28th January 2009.

RESOLVED – That a substantive response to the deputation be incorporated into the comprehensive report on the Council's draft vision for leisure centres which is currently scheduled to be submitted to Executive Board in May 2009.

ENVIRONMENTAL SERVICES

233 Garden Waste Collection Scheme

The Director of Environment and Neighbourhoods submitted a report regarding the proposed purchase of wheeled bins as part of the city-wide roll out of the Garden Waste Collection scheme.

RESOLVED –

- (a) That approval be given to an injection of £975,000 into scheme 14261 and that authority be given to incur expenditure of £2,877,000 on this project;
- (b) That a further report be submitted to a future meeting of the Board providing details of the overall waste collection service throughout Leeds.

234 Scrutiny Board (Environment and Neighbourhoods) Statement on the Enforcement of Dog Fouling

The Director of Environment and Neighbourhoods submitted a report presenting the proposed responses to the recommendations of the Scrutiny Board (Environment and Neighbourhoods) following the publication of a statement by the Scrutiny Board in February 2009 on the enforcement of dog fouling.

RESOLVED – That the proposed responses to the recommendations of the Scrutiny Board (Environment and Neighbourhoods), as detailed within the submitted report, be approved.

NEIGHBOURHOODS AND HOUSING

235 Leeds Prevent Programme

A report was submitted by the Director of Environment and Neighbourhoods outlining the strategic context to the current national focus on Preventing Violent Extremism which was referred to as 'Prevent', and providing an update on the development of the approach to such work in Leeds.

RESOLVED –

- (a) That the progress which has been made on the Leeds Prevent programme be noted;
- (b) That the Executive Member for Neighbourhoods and Housing be nominated to represent the city at the initial meeting convened by the Local Government Association to discuss the Prevent Elected Member Engagement programme;
- (c) That the Chief Executive be requested to write to both the Editor and the Managing Director of the Yorkshire Post newspaper on behalf of the Council, expressing the disappointment felt in relation to the coverage that a recent event promoting the safeguarding of children and young people had received in that publication.

236 Council Rents 2009/2010

The Director of Environment and Neighbourhoods submitted a report outlining proposals for amending Council rents for the period 2009/2010, and advising of the implications that such amendments would have on the 2009/10 Housing Revenue Account budget and housing subsidy grant. The proposals had arisen in response to the government's recent revision to the national guideline for rent increases.

RESOLVED –

- (a) That the full cash change in housing subsidy be passed onto tenants and matched by the change in the average rent for 2009/10;
- (b) That in light of the timescales, the decision on the new rent change be delegated to the Director of Environment and Neighbourhoods, in consultation with the relevant Executive Member, with a further report being submitted to Executive Board on 13th May 2009 which details the costs incurred by the implementation of this change.

CHILDREN'S SERVICES

237 Deputation to Council - 'Leeds Schools Together' Opposing Proposals for Academies in Leeds

The Chief Executive of Education Leeds submitted a report in response to the deputation to Council from the 'Leeds Schools Together' organisation on 28th January 2009.

RESOLVED – That the following be noted:

- (a) The issues presented through the deputation were similar to those raised during the consultations on the future of South Leeds and Intake

High Schools and had been presented in detail to the December Executive Board meeting;

- (b) When making decisions on the future of these schools, the Executive Board were already aware of the concerns expressed in the deputation.

238 Revised Membership of the Admission Forum in the New School Admissions Code

A report was submitted by the Chief Executive of Education Leeds on the main provisions of the revised Code of Practice on Admissions and the regulations governing the establishment and core membership of a mandatory Admission Forum.

RESOLVED –

- (a) That the contents of the report be noted;
- (b) That the core membership of the Admission Forum, as proposed at paragraph 3.3 of the submitted report be noted, with the Chief Executive being requested to write to the Secretary of State for Children, Schools and Families on behalf of all Group Leaders expressing concern and seeking a review in relation to the revisions to Local Authority representation on the Admission Forum, as detailed within the new School Admissions Code.

239 Annual Consultation on Admissions Arrangements for September 2010

The Chief Executive of Education Leeds submitted a report outlining the proposed admission numbers, the Local Authority admission policy in addition to the admission arrangements for September 2010.

RESOLVED – That the following proposals be approved for implementation in the 2010 admission round:

- (a) Giving a higher priority to children with a high level of need, but for whom a statement has not been sought;
- (b) Prioritising Looked after Children and those recently adopted;
- (c) Formalising the acceptance of an offered place;
- (d) Variation to the late applications process;
- (e) Changes to school admission numbers:-

Brownhill Primary	45 to 60
Whitkirk Primary	45 to 60
Mill Field Primary	30 to 45
Moor Allerton Hall Primary	45 to 60
Deighton Gates Primary	60 to 30
Calverley C/E Primary	40 to 45
Bruntcliffe High	270 to 240

240 Children's Services Improvement Projects

The Director of Children's Services and Chief Executive of Education Leeds submitted a joint report outlining proposals relating to five major children's services improvement projects. The report detailed how such projects would impact upon a range of issues including regeneration, the city's economy,

investment, employment and helping to deliver improved outcomes for children and young people in Leeds.

RESOLVED – That the contents of the overview report be noted.

(Minutes 240(a) to 240(e) refer respectively to each specific project).

- (a) Swallow Hill Community College – Annexe Design and Cost Report
The Chief Executive of Education Leeds submitted a report on proposals to undertake works in respect of the Swallow Hill Community college annexe, which included the purchase of new ICT equipment and providing network connectivity to the College.

RESOLVED –

- (a) That the ICT infra-structure and refurbishment investment proposals be approved with the refurbishment element being delivered through the Local Education Partnership, and that authority be given to proceed with the purchase and implementation of the new ICT equipment;
- (b) That authority be given to incur expenditure of £612,600 on new technology which will initially be used at the temporary annexe site before transferring to Swallow Hill, and that authority be given to incur further expenditure of £302,000 from the approved capital programme on refurbishment costs.
- (b) Morley High School – New Music Block
The Chief Executive of Education Leeds submitted a report on proposals to provide a new music block at Morley High School.

RESOLVED –

- (a) That the design proposals in respect of the scheme to construct a new music teaching block at Morley High School at an estimated total cost of £1,000,000 be approved;
- (b) That authorisation be given to incur expenditure of £800,000 from capital scheme 14861/PH1/MOR.
- (c) Bruntcliffe High School – New Science Block
A report was submitted by the Chief Executive of Education Leeds on proposals to provide a new science block at Bruntcliffe High School.

RESOLVED –

- (a) That the design proposals in respect of the scheme to construct a new science teaching block at Bruntcliffe High School at an estimated total cost of £1,600,000 be approved;
- (b) That authority be given to incur expenditure of £1,400,000 from capital scheme 14861/PH1/BRU.
- (d) Bankside Primary School – Construction of New School Accommodation

Further to minute 39, 16th July 2008, the Chief Executive of Education Leeds submitted a report detailing a proposal to demolish the existing 2 form entry Bankside Primary School building, and rebuild in a 3 form entry format.

RESOLVED –

- (a) That the content of the report be noted;
- (b) That the scheme proposals to rebuild of Bankside Primary School, as described in section 3 of the submitted report, be approved;
- (c) That authority be given to incur capital expenditure of £9,018,900 in respect of construction costs and fees.

(e) South Leeds Integrated Youth Centre

Further to minute 184, 8th February 2008, the Head of Integrated Youth Support Service submitted a report on proposals to build an integrated high quality youth centre for the benefit of young people from South Leeds on the site of the former Merlyn Rees High School.

RESOLVED – That authority be given to spend £4,979,376 of 'myplace grant funding' to facilitate the establishment of South Leeds Integrated Youth Centre.

241 Proposals for Changes to Primary Provision in the Richmond Hill Area

Further to minute 148, 3rd December 2008, the Chief Executive of Education Leeds submitted a report advising of the outcomes from the consultation exercise undertaken on the linked proposals to expand Richmond Hill Primary School by one form of entry, add new community specialist provision for children with special educational needs (SEN), and close neighbouring Mount St Mary's Catholic Primary School.

RESOLVED – That approval be given to publish a statutory notice on the linked proposals enlarge Richmond Hill Primary School by one form of entry, establish community resourced provision for children with a statement of special educational needs at the new Richmond Hill Primary School and close Mount St Mary's Catholic Primary School.

242 Update on the Locations for Boston Spa and Wetherby Children's Centres

Further to minute 174, 14th January 2009, the Acting Chief Officer for Early Years and Integrated Youth Support Service submitted a report providing an update on the proposed location of Wetherby Children's centre scheduled to be built by April 2010 and notifying a possible change to the exact location of Boston Spa Children's centre on the site of Deepdale Community Centre.

RESOLVED – That the location of Wetherby Children's Centre on the site of Wetherby High School be approved, and that the possible revised siting of Boston Spa Children's Centre within the site of Deepdale Community Centre be noted.

243 Children's Services Update: JAR and APA Progress and Safeguarding Activity

The Director of Children's Services submitted a report providing an update on the progress made against the recommendations from the Joint Area Review Inspection of Children's Services, an update on the progress made against the 'areas for development' identified through the Annual Performance Assessment of Children's Services, summarising the work undertaken to date in 2009 to review the safeguarding of children and young people in Leeds and outlining the next steps to strengthen practice in this area.

Following consideration of appendix 2 to the report designated as exempt under Access to Information Procedure Rule 10.4(1) and (2) which was considered in private at the conclusion of the meeting it was

RESOLVED –

- (a) That the progress made against the Joint Area Review Action Plan and Annual Performance Assessment 'areas for development' be noted along with the actions which are currently underway and those which are proposed to strengthen performance against safeguarding priorities;
- (b) That a report relating to confederations with respect to 14-19 provision, and a report relating to the educational attainment levels of Looked after Children be submitted to the Board for consideration.

244 Response to the Children's Services Scrutiny Board Inquiry into the Multi-Agency Support Team

The Director of Children's Services submitted a report presenting the proposed responses to the recommendations of the Scrutiny Board (Children's Services) following the Board's inquiry into the Multi-Agency Support Team (MAST). The report also detailed how the Director of Children's Services proposed to respond to the recommendations.

RESOLVED – That the proposed responses to the Scrutiny Board (Children's Services) recommendations, as detailed within the submitted report, be approved.

ADULT HEALTH AND SOCIAL CARE

245 Deputation to Council - Social Service Users Regarding Adult Social Care Management

The Director of Adult Social Services submitted a report in response to the deputation to Council from representatives of Social Services users on 28th January 2009.

RESOLVED –

- (a) That the progress made in relation to implementing the measures described in the 'Putting People First' publication, in addition to the development of personalised services be noted;
- (b) That the full engagement process of a wide number of stakeholders in developing the service changes be noted;

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to be held on Wednesday, 13th May, 2009

- (c) That the ongoing review of information and support for individuals affected by the service changes made, including the plan to commission a range of appropriate support services, be noted;
- (d) That the intention to submit further reports on the progress made to the Executive Board in May and October 2009 be noted;
- (e) That the engagement with the Member Task Group and Scrutiny Board as part of the process to develop the Local Authority's response to the current challenges which exist in this field be noted.

246 Valuing People Now - Introduction of a National and Local Strategy for People with Learning Disabilities

The Director of Adult Social Services submitted a report advising of the recent publication of the 'Valuing People Now' document, a national 3 year strategy for people with learning disabilities. The report also provided an update on the development of a learning disability strategy and action plan for Leeds.

RESOLVED –

- (a) That the publication of the latest 'Valuing People Now' documents and the wide ranging proposals they make in relation to improving the lives of people with learning disabilities be noted;
- (b) That the implications for the Council, particularly in relation to the requirements for all organisations to meet the requirements of 'Valuing People Now' be noted;
- (c) That the Leeds Learning Disability Strategy 'Putting People at the Centre', and the Overview Action Plan be approved as the local mechanism to support the local delivery of the requirements associated with Valuing People Now;
- (d) That a further report be submitted to a future meeting of the Board providing information relating to the agreements reached on the requirement to transfer remaining commissioning responsibility from NHS Leeds (Leeds PCT) to Leeds City Council from the commencement of the 2009/10 financial year in the terms set out within section 6 of the submitted report for the continuing greater benefit of people with learning disabilities.

CENTRAL AND CORPORATE

247 Progress Report on PPP/PFI Programme in Leeds

The Deputy Chief Executive submitted a report providing an update on the Council's current portfolio of PPP/PFI projects and programmes, highlighting the planned key activities of the projects and identifying any potential challenges arising from them. The report also began to address the employment opportunities which would be created as a consequence of the investment programme, commencing with the new Holt Park Well Being Centre.

RESOLVED – That the current status of the Council's portfolio of PPP/PFI projects and programmes be noted.

248 Members' Improvements in the Community and Environment and Ward Based Initiative Schemes

The Director of Resources submitted a report outlining proposals to update the Ward Based Initiative (WBI) scheme and the guidance on the Members Improvements in the Community and Environment (MICE) scheme.

RESOLVED –

- (a) That the revised eligibility criteria for WBI schemes, as outlined in paragraph 3.2 of the submitted report, be approved;
- (b) That authority be given to incur expenditure of £330,000 on the WBI scheme, subject to approvals in line with procedures set out in the Guidance Notes as detailed at Appendix A to the submitted report;
- (c) That the changes to the MICE scheme application process as detailed in paragraph 4.6 of the submitted report, be approved.

DEVELOPMENT AND REGENERATION

249 Deputation to Council - Six Local Associations and Action Groups with regard to the future of the West Park Centre

The Director of City Development submitted a report in response to the deputation to Council from six local associations and action groups on 28th January 2009.

The following options which related to the future of the West Park Centre were detailed within the report. It was noted that in accordance with the resolution of Full Council on 28th January 2009, whichever option was pursued, constructive discussions would be undertaken with all local Ward Members, with a view to keeping facilities for Youth and Community Work on site:

- (i) The Council retain and refurbish all of the current buildings at the Centre;
- (ii) The Council retain and refurbish some of the buildings at the Centre, or consider limited new build, whilst seeking to dispose of the balance of the developable part of the site;
- (iii) To close the Centre and to seek to dispose of the whole of the developable part of the site;
- (iv) To investigate the potential and advisability of transferring the ownership of all of the Centre to the local community;
- (v) To investigate the potential and advisability of transferring the ownership of some of the Centre to the local community or other partnership, and to seek to dispose of the balance of the developable part of the site.

Following consideration of the report appended to the covering report designated as exempt under Access to Information Procedure Rule 10.4(3) which was considered in private at the conclusion of the meeting it was

RESOLVED –

- (a) That the issues raised in the deputation to Council and the responses provided be noted;

- (b) That the resolution of the Full Council meeting held on 28th January 2009 regarding the West Park Centre be noted;
- (c) That the conclusions of the submitted report be noted and that officers be instructed to undertake, as a matter of priority, consultation with the user groups and the community organisations in order to determine how their needs can best be met;
- (d) That officers be instructed to explore the options detailed at paragraph 4.2 of the report, and to report back to the Board in six months time with the results of the consultation and the options appraisal.

250 A65 Quality Bus Initiative - Land Acquisition

The Director of City Development submitted a report regarding the previously approved acquisition of land which was not in the City Council's ownership, in order to progress the A65 Quality Bus Initiative.

RESOLVED – That approval be given to incur expenditure of up to £2,500,000 from the Local Transport Integrated Transport scheme for the acquisition of third party lands necessary for the implementation of the A65 Quality Bus Initiative.

(The matter referred to in this minute was not eligible for Call In on the basis that authorisation to incur expenditure in order to acquire land for this scheme was a necessary consequence of the decision taken by Executive Board on 4th April 2007).

251 Climate Change Strategy

A report was submitted by the Director of City Development providing Executive Board with an opportunity to comment upon the 'Leeds Climate Change Strategy: Vision for Action', prior to its submission to Full Council for formal approval.

RESOLVED –

- (a) That the 'Leeds Climate Change Strategy: Vision for Action' be agreed prior to its submission to Full Council for formal approval;
- (b) That a further report be submitted to the Board outlining the actions which have been undertaken and are proposed to be undertaken in the future in order to meet the aims set out within the strategy.

252 A639 Stourton Landslip

The Director of City Development submitted a report on proposals to develop potential options to rectify a stability problem on the A639, near Leeds Valley Park roundabout resulting from a landslip.

Following consideration of Appendix 1 to the report designed as exempt under Access to Information procedure Rule 10.4(3) and (5) which was considered in private at the conclusion of the meeting it was

RESOLVED – That authority be given to incur additional expenditure of £245,000 to enable the continuation of design options for a solution to the

problems on the A639 in the vicinity of the Leeds Valley Park Roundabout resulting from a landslip which will be funded from Contingency Scheme No 01371 within the approved Capital Programme.

253 City Development Scrutiny Inquiry into Residents' Parking Schemes

The Chief Environmental Services Officer and the Director of City Development submitted a joint report presenting the proposed response to the recommendations of the Scrutiny Board (City Development) following the Board's inquiry into Resident Permit Parking Schemes (RPPS).

RESOLVED – That the response of the Director of City Development and the Chief Environmental Services Officer to the recommendations of the Scrutiny Board (City Development) be noted and that, for the reasons now stated, no action be taken by officers to implement these recommendations.

DATE OF PUBLICATION: 3RD APRIL 2009

LAST DATE FOR CALL IN: 14TH APRIL 2009 (5.00 pm)

(Scrutiny Support will notify Directors of any items called in by 12.00 noon on 15th April 2009).



Originator: A Brogden

Tel:2474553

Report of the Head of Scrutiny and Member Development

Scrutiny Board (Environment and Neighbourhoods)

Date: 20th April 2009

Subject: Enforcement of Dog Fouling

Electoral Wards Affected: All

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

1.1 Last month, Members considered service data on the numbers of dog fouling Fixed Penalty Notices issued, prosecutions made, stray dogs impounded and dog service requests made during December 2008. The Board agreed to continue receiving this data on a monthly basis and therefore the service data relating to February 2009 is now attached for the Board's consideration.

2.0 Recommendations

2.1 The Board is asked to note the February 2009 data relating to the numbers of dog fouling Fixed Penalty Notices issued, prosecutions made, stray dogs impounded and dog service requests.

Background Papers

None

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Dog Enforcement Report - February 2009

Ward	Service Requests	Impounds	Returned to Owner	Prosecutions	Fixed Penalty Notices
Adel & Wharfedale	6	1	0	0	0
Alwoodley	11	0	0	0	0
Ardley & Robin Hood	12	2	0	0	0
Armley	17	4	2	0	0
Beeston & Holbeck	12	1	1	0	0
Bramley & Stanningley	18	5	1	0	0
Burmantofts & Richmond Hill	31	7	0	0	0
Calverley & Farsley	13	5	0	0	0
Chapel Allerton	14	1	0	0	0
City & Hunslet	25	8	1	0	0
Crossgates & Whinmoor	34	17	0	0	0
Farnley & Wortley	19	2	0	0	0
Garforth & Swillington	19	1	0	0	0
Gipton & Harehills	38	8	0	0	1
Guiseley & Rawdon	9	0	0	0	0
Harewood	12	1	1	0	0
Headingley	2	0	0	0	1
Horsforth	7	0	0	0	0
Hyde Park & Woodhouse	5	0	0	0	0
Killingbeck & Seacroft	38	4	1	0	2
Kippax & Methley	18	2	0	0	0
Kirkstall	11	7	1	x 2 (Dangerous Dogs)	1
Middleton Park	27	8	1	0	0
Moortown	12	0	0	0	0
Morley North	18	2	1	0	0
Morley South	11	4	0	0	0
Otley & Yeadon	16	0	0	0	0
Pudsey	5	0	0	0	1
Rothwell	13	0	0	0	0
Roundhay	4	4	0	0	1
Temple Newsam	9	2	1	0	0
Weetwood	13	2	1	0	0
Wetherby	3	0	0	0	0
*Total	502	98	12	2	7

* The total number of service requests involve individual requests that have been dealt with by an officer and cover the broad range of Dog Warden Services. The total numbers of impounds, returned dogs, prosecutions and Fixed Penalty Notices that are actioned each month are reported separately as originally requested.

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Report of the Head of Policy, Performance and Improvement

Meeting: Environment and Neighbourhoods Scrutiny Board

Date: 20th April 2009

Subject: Performance Report Quarter 3 2008/09

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1 Executive Summary

- 1.1 This report discusses the key performance issues considered to be of corporate significance identified for each of the Directorates as at 31st December 2008.

2 Purpose of the Report

- 2.1 The purpose of this report is to present the key areas of under performance at the end of Quarter 3 (1st October to 31st December 2008).

3 Background Information

- 3.1 This 'highlight report' has been prepared in readiness for the Accountability process, which included the CLT meeting on 17th February, Leader Management Team on 19th February 2009 and the Scrutiny Boards in the March/April cycle.
- 3.2 The issues discussed in this report have been identified because performance in these areas impacts upon one of the following, the delivery of our corporate priorities, performance against the National Indicator set which will be reflected in our CAA judgement or the lack of assurance relating to data quality.

4 Environment and Neighbourhoods Performance Issues

NI 16 Serious Acquisitive Crime

- 4.1 Serious acquisitive crime reduced from 37,170 offences in 2003/04 to 20,289 in 2007/08, equivalent to a reduction of 45.4%. The target for 08/09, was set at a 2.3% reduction from the 07/08 baseline however current performance suggests that the target is unlikely to be achieved by March 2009 - analysis indicates that the out-turn for 2008/09 will be around 21,000 (around a 3.5% increase).
- 4.2 Domestic burglary continues to cause concern across the city. The long-term trend for reduction in theft from vehicles appears to have reversed with numbers increasing across all areas in Leeds. Increases in Robbery in the last quarter are beginning to have an impact on this target.
- 4.3 There is no single issue to explain the reason for this current performance. There is a body of research that supports the argument that during difficult economic times, there is a strong relationship with increasing levels of crime and disorder. Acquisitive crime is particularly vulnerable when levels of disposal income decreases, levels of property crime increase and in turn, this can magnify existing difficulties already experienced by marginalised social groups and create local tensions. *It is likely that the current economic climate will have an effect on performance and will present challenges throughout 09/10.*
- 4.4 Early indications suggest that changes in tenure patterns and movement of residents into and within the City may be having an effect on levels of acquisitive crime. Offender circulation within the community is also a likely cause. For example, the awarding of custodial sentences for these offences back in 2004/05 took a significant number of offenders out of circulation. Many of these offenders will now be back in the community and further offences of this kind are not receiving the same levels of custodial sentence. It is important, therefore that known offenders are tracked and managed. The Safer Leeds Partnership is actively engaging with the Local Criminal Justice Board to co-ordinate working practices and ensure that all partners support the delivery of Integrated Offender Model (IOM), including agreeing selection/ deselection criteria for the scheme that considers the seriousness of offending as well as number of convictions and extending the model in Leeds to include other non-statutory categories of offender.
- 4.5 Other activity already in place will continue, for example:
- Maximising the use of available technology, e.g. CCTV, ANPR, Smartwater etc to deter and detect crime and prioritise deployment of partnership resources.
 - Continuing with Operation Champion, revitalising the delivery at a local level by maximising partnership intelligence to inform choice of location, timing and activity.
 - Increasing burglary and vehicle crime reduction activities across the city, developing tailored partnership responses to acquisitive crime in identified problem localities.
 - ALMOs and Social Landlords reviewing their policy on target hardening, linking in closely with Neighbourhood Policing Teams and Area Management on delivery activity

- 4.6 In addition, the Police are pursuing actions agreed within the Leeds Strategic Burglary Plan which focus on such things as increased visibility, co-ordinated management of burglary offenders and blocking tactics to deny burglary offenders the use of the roads supported by the Regional Roads Policing Team. Since the introduction of these tactics, early indications (Jan & Feb 09) suggest that the activities deployed are having a positive impact.

LKI-CS8A Increase the number of reported incidents of domestic violence

- 4.7 As with racial incident reporting, at the time targets were set it was considered that an increase in reporting would signal an increase in confidence amongst victims of the support available to them and that reporting the incident would lead to a positive response. It was assumed that there were likely to be many incidents going unreported and as confidence grew more incidents would be reported, a view that seemed to be supported by a rise in the figures earlier in the decade. From 2006, however, this has not been borne out and this trend is reflected across the region. Some work has been done to review reporting arrangements and gain a better understanding of the reasons behind the numbers of incidents being reported but there doesn't appear to be any single explanation. Given the uncertainty around this issue and the difficulty in accurately assessing the situation, it is perhaps not appropriate to continue with the target as originally set. What is important is to continue to improve the confidence of victims to report incidents and for them to be aware of and confident of the support that is available to them to assist them in taking this step. This would need to involve targeted work with particular groups who may lack the confidence to report and ensuring that the mechanisms for reporting and responding to incidents are clear and robust across all the Police Divisions.

5 Recommendation

- 5.1 That the Environment and Neighbourhoods Scrutiny Board note the Quarter 3 performance information and highlight any areas for further scrutiny.

Background papers

None

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Corporate Balanced Scorecard 2008/09
(Based on predicted year end performance from quarter 3 results)

Citizen/Strategic Outcomes (Leeds Strategic Plan Indicators)				
Culture Indicators		Transport Indicators		
NI 8	Adult Participation in Sport and Active Recreation/Visits to sports centres	●	LSP-TR1bii	Local bus passenger journeys originating in the authority area
LSP-CU1ai	Number of physical visits to libraries	●	NI 167	Congestion - average journey time per mile during the morning peak
LSP-CL11aii	Total number of visits to Museums and Galleries	●	NI 47	People killed or seriously injured in road traffic accidents against baseline of 2006-2008 average
NI 11	Engagement in Arts	○	LSP-TR1bi	Increase the percentage of inbound, non-car journeys in the morning peak-period
LSP-CU2ai	Restore, refurbish and increase the cultural infrastructure of the city: a) Amount spent on developing facilities of national and international significance.	○	LSP-TR1a	Cycle trips to the City Centre in the morning peak period (7:30-9:30)
LSP-CU2aii	Restore refurbish and increase the cultural infrastructure of the city: b) Number of physical infrastructure capital build projects of national or international significance that will increase and/or improve culture provision.	○	NI 169	Percentage of the non-principal classified road network where maintenance should be considered
Economy & Enterprise Indicators		Harmonious Communities Indicators		
LSP-EE1a	Support the establishment of 550 new businesses in deprived communities in Leeds by 2011.	●	NI 1	% of people who believe people from different backgrounds get on well together in their local area
LSP-EE1b	Processing of planning applications as measured against targets for major application types	●	NI 6	Participation in regular volunteering
LSP-EE2a	Percentage of UK residents surveyed who regard Leeds as a 'great place to live'.	○	NI 7	Environment for a thriving third sector
LSP-EE2b	Improve Leeds' image as a major centre for business.	○	NI 4	% of people who feel that they can influence decisions in their locality
LSP-EE1b	Result of annual satisfaction survey relating to Planning Performance Agreements.	○	NI 110	Young people's participation in positive activities.
Health and Wellbeing Indicators		Thriving Places Indicators		
NI 141	Percentage of vulnerable people achieving independent living	●	LSP-TP1e	Increase the number of new customers on low incomes accessing credit union services (savings, loans and current accounts)
NI 63	Stability of placements of looked after children: length of placement	●	LKI-HAS4	The number of homeless acceptances made in the year (cumulative)
NI 66	Looked after children cases which were reviewed within required timescales	○	NI 16	Serious acquisitive crime rate
LSP-HW2bi	Number of children looked after and rate per 10,000. This figure excludes unaccompanied asylum seeking children.	○	NI 20	Number of assaults with less serious injury (including racially and religiously aggravated) (as a proxy for alcohol related violent offences)
NI 130	Social care clients receiving Self Directed Support per 100,000 population	○	NI 30	Prolific and other Priority Offender re-offending rate
NI 132	Timeliness of social care assessment (all adults)	○	NI 152	Working age people on out of work benefits
NI 123	16+ current smoking rate prevalence	○	NI 153	Working age people claiming out of work benefits in the worst performing neighbourhoods
NI 123	16+ current smoking rate prevalence 10% SOA	○	NI 158	% non-decent council homes
NI 133	Timeliness of social care packages following assessment (all adults)	●	LSP-TP2bi	A complete count of the number of first time entrants into the youth justice system receiving a substantive outcome
NI 120	All-age all cause mortality rate - Females city wide	○	LSP-TP2bii	A complete count of offences committed by young people resulting in a substantive outcome during a bail or remand episode.
NI 120	All-age all cause mortality rate - Females 10% worst SOA	○	NI 155	Number of affordable homes delivered (gross)
NI 120	All-age all cause mortality rate - Males city wide	○	NI 154	Net additional homes provided
NI 120	All-age all cause mortality rate - Males 10% worst SOA	○	NI 187a	Tackling fuel poverty - % of people receiving income based benefits living in homes with a low energy efficiency rating
NI 121	Mortality rate from circulatory diseases at ages under 75 (per 100,000 population)	○	NI 187b	Tackling fuel poverty - % of people receiving income based benefits living in homes with a high energy efficiency rating
NI 57	Children and young people's participation in high-quality PE and sport	○	NI 40	Number of drug users recorded as being in effective treatment
NI 112	Under 18 conception rate	○	NI 69	Children who have experienced bullying
NI 58	Emotional and behavioural health of looked after children	○	NI 88	Number of extended schools
NI 139	The extent to which older people receive the support they need to live independently at home	○	Environment Indicators	
NI 136	People supported to live independently through social services (all adults)	○	NI 195a	Improved street and environmental cleanliness (levels of litter)
LSP-HW2bii	Estimated number of staff employed by the independent sector registered care services in Leeds that have received some training on protection of vulnerable adults that is either funded or commissioned by Leeds Adult Social Care	○	NI 195b	Improved street and environmental cleanliness (levels of detritus)
Learning Indicators		NI 195c	Improved street and environmental cleanliness (levels of graffiti)	
NI 72	Achievement of at least 78 points across the Early Years Foundation Stage with at least 6 in each of the scales in Personal Social and Emotional Development and Communication, Language and Literacy	○	NI 195d	Improved street and environmental cleanliness (levels of fly posting)
NI 92	Narrowing the gap between the lowest achieving 20% in the Early Years Foundation Stage Profile and the rest	●	NI 192	Percentage of household waste sent for reuse, recycling and composting
NI 78	Reduction in number of schools where fewer than 30% of pupils achieve 5 or more A*- C grades at GCSE and equivalent including GCSEs in English and Maths	●	NI 188	Planning to adapt to climate change
NI 75	Proportion of pupils in schools maintained by the authority achieving five or more GCSEs at grades A* - C or equivalent, including Maths and English	○	NI 185	CO2 emissions from local authority operations
NI 87	Secondary school persistent absence rate	○	Learning Indicators (cont.)	
NI 93	Key Stage 1-2 - to improve proportion progressing 2 national curriculum levels in English*	○	NI 117	16 to 18 year olds who are not in education, training or employment (NEET).
NI 94	Key Stage 1-2 - to improve proportion progressing 2 national curriculum levels in Maths*	○	NI 79	Achievement of a Level 2 qualification by the age of 19
NI 73	Key Stage 2 - to increase proportion achieving level 4+ in both English and maths *	○	NI 80	Achievement of a Level 3 qualification by the age of 19
NI 95	Key Stage 2-3 - to improve proportion progressing 2 national curriculum levels in English*	○	NI 163	Proportion of population aged 19-64 for males and 19-59 for females qualified to at least Level 2 or higher
NI 96	Key Stage 2-3 - to improve proportion progressing 2 national curriculum levels in Maths*	○	NI 164	Proportion of population aged 19-64 for males and 19-59 for females qualified to at least Level 3 or higher.
NI 74	Key Stage 3 - to increase proportion achieving level 5+ in both English and maths *	○	NI 99	Children in care - to increase proportion achieving level 4+ in English at Key Stage 2
NI 83	Key Stage 3 - to increase proportion achieving level 5 in science *	○	NI 100	Children in care - to increase proportion achieving level 4+ in maths at Key Stage 2
NI 97	Key Stage 3-4 - to improve proportion progressing equivalent of 2 national curriculum levels in English*	○	NI 101	Children in care - to increase proportion achieving 5 A*-C grades at GCSE and equiv incl GCSE English and maths
NI 98	Key Stage 3-4 - to improve proportion progressing equivalent of 2 national curriculum levels in Maths*	○	NI 148	Care leavers in education, employment or training
Council Business Plan				
Valuing our Colleagues		Value for Money/Resources		
BP-17	Number of working days lost to the authority due to sickness absence (average per FTE)	●	BP-03	% variation from overall council budget in year
BP-18	Voluntary leavers as a percentage of staff in post	●	BP-05	% income collected from:
BP-23	% local authority staff from BME communities	●		a) council tax
BP-24	% local authority staff with disability	●		b) Non Domestic Rates
BP-25	% of top earners who are:	●		c) housing rents
	a) women		d) sundry debtors	
	b) From BME communities		BSC-8	% undisputed invoices paid within 30 days of receipt
	c) Disabled	●	NI 185	CO2 emissions from local authority operations
BP-26	iP Accreditation	○	BP-01	EMAS Accreditation
			BP-02	% resource reprioritisation achieved compared to medium term financial plan
			BP-04	Use of Resources Score
Business Improvement/Excellence		Customers First		
BP-27	Equality Standard level	○	NI 14	% customer contacts which are of low or no value to the customer and can be avoided
BP-28	% implementation of the equality and diversity scheme	○	NI 140	% people who say that they have been treated with respect and consideration by local public services
BP-30	Number major projects not receiving independent project assurance	○	BP-08	Volume of total transactions delivered through customer self service
BP-31	Number major projects independently assured by Project Assurance Unit with a red rating for the effectiveness of overall project management arrangements	●	BP-09	% complaints responded to within 15 days
BP-32	Direction of Travel Score	○	BP-10	% letters from the public that are responded to within 10 working days
BP-33	Delivery of IO programme through % project milestones achieved vs those planned	○	BP-11	% emails from the public that are responded to within 10 working days
BP-34	% of colleagues who have an understanding of the Council's approach to the management, use and sharing of its information and knowledge	○	BP-12	% calls answered as a proportion of calls offered
BP-35	% of service areas audited where Information Governance Arrangements are assessed as being 'compliant' with corporate policy.	○	BP-14	% services which are accessible as assessed by:
BP-36	Data Quality measured by:	○		a) Self assessment
	a) number key systems using corporately agreed monitoring framework and defined metrics			○
	b) % strategic indicator set (LSP, CBP & NI) where we have "no concerns" on data quality	○		b) Independent audit
BP-37	% key decisions which did not appear in the forward plan	●		
BP-29	Voter Turn Out	●		

●	Not forecast to hit target	●	Forecast to hit target
○	Some problems in hitting target	○	No result or unable to traffic light (eg establishing baseline data)
○	Annual Indicator - no quarterly result available		

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Environment and Neighbourhoods Quarter 3 2008-09 Update

	Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Qtr1	Qtr2	Qtr3	Predicted Full Year Result	Data Quality
1	Business Plan	BP-05C	Rent collected by the local authority as a proportion of rents owed on Housing Revenue Account (HRA) dwellings	Housing Management	Monthly %	Rise	96.53%	96.53%	97.00%	96.55%	96.50%	96.68%	97.00%	No concerns with data
<p>Performance has seen a 1% improvement in December but this is to be treated with caution as this can in part be attributed to the 2 rent free weeks. Performance on BV66a was raised at the Senior Management Team between the Council and the ALMOs on 21 January 09 - Current challenge will be to sustain performance within the economic climate. Will continue to explore good practice within those authorities that are performing well.</p>														
2	Leeds Strategic Plan - Government Agreed	NI 16	Serious acquisitive crime rate per 1,000 population	Community Safety	Monthly Number	Fall	27.0 per 1,000 population.	N.A.	26.4 per 1,000 population.	6.2 per 1,000 population.	6.8 per 1,000 population.	8.0 per 1,000 population.	28.0 per 1,000 population.	No concerns with data
<p>Between April and December 2008 there were 15,826 recorded acquisitive crimes, this is up 4.7% (704 more offences) compared with the same period for the previous year. If performance continues at this current rate, then achieving this target is unlikely. Domestic burglary continues to cause concern across the city particularly North East Leeds and South Leeds. The long-term trend for reduction in theft from vehicles appears to have reversed with numbers increasing across all areas in Leeds. Increases in Robbery in the last quarter are beginning to have an impact on this target. North West Leeds has seen the largest increase in offences although North East Leeds and City & Holbeck have also recorded increases. It is likely that the current economic climate will have an effect on performance and will present challenges throughout 09/10. The delivery of the Integrated Offender Management model will be critical to reducing acquisitive crimes as will the active engagement of the Local Criminal Justice Board.</p>														
3	Leeds Strategic Plan - Government Agreed	NI 20	Level of Assaults with injury crime per 1,000 population	Community Safety	Monthly Number	Fall	8.2 per 1,000 population.	N.A.	7.8 per 1,000 population.	1.9 per 1,000 population.	2.1 per 1,000 population.	1.9 per 1,000 population.	7.7 per 1,000 population.	No concerns with data
<p>Between April and December 2008 there were 4,376 recorded offences, this is down 7.4% (350 fewer offences) compared with the same period for the previous year. If performance continues at this current rate, the target will be achieved. Recorded results for Assaults with Injuries currently give no indication that there is a cause of concern in terms of meeting the set target, however there are early indications that there maybe a reversal in long term trends. Continued work around tackling violent crime and its association with the night time economy remains a priority, with funding recently being secured from Europe to implement an alcohol arrest referral scheme.</p>														
4	Leeds Strategic Plan - Government Agreed	NI 30	Prolific and other Priority Offender re-offending rate	Community Safety	Quarterly %	fall	0	N.A.	-15	See comments			N/A	
<p>The Home Office has responsibility for providing this information to partnerships, but to date has only provided baseline information. A letter from the Home Office dated 22nd August 2008 indicates that quarterly performance information will be available as soon as possible but gives no firm timescale. Safer Leeds is awaiting clarity from the Home Office and the Integrated Offender Management Board (IOMB) is pursuing this with GOYH. We are working up a Leeds methodology within the Home Office model and will be identifying prolific offenders, within the community, for targeted attention.</p>														
5	Leeds Strategic Plan - Government Agreed	NI 192	Percentage of household waste sent for reuse, recycling and composting	Environmental Services	Monthly %	Rise	27.05%	N.A.	30.26%	29.71%	33.69%	29.24%	31.00%	No concerns with data
<p>The service, as part of the recycling strategy, has increased the volume of waste composted through the extension of the garden waste scheme. Over 13,500 tonnes of garden waste have been recovered from April to November and this is 50% more than originally forecasted (this has been assisted by the roll out being extended to more households than originally thought and high participation levels amongst residents). SORT tonnages have remained consistent with the previous year but there has been a reduction in scrap metal recycled, largely due to the buoyancy of the scrap metal market.</p> <p>In addition to this, the Education & Awareness Team have hosted locally, a number of national campaigns including Composting Awareness Week and Recycle Now Week, in conjunction with organisations such as ASDA. This involves promoting recycling in-store and at their Head Office.</p> <p>Overall, performance is exceeding projections at present and the council is on course to meet and indeed, exceed its year end target</p>														

Environment and Neighbourhoods Quarter 3 2008-09 Update

	Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Qtr1	Qtr2	Qtr3	Predicted Full Year Result	Data Quality
6	Leeds Strategic Plan - Government Agreed	NI 187a	Tackling fuel poverty, % of people receiving income based benefits living in homes with a low energy efficiency rating (SAP < 35)	Fuel Savers	Annually %	Fall	4.02%	N.A.	3.46%	N.A.	N.A.	3.33%	3.33%	No concerns with data
		NI 187b	Tackling fuel poverty, % of people receiving income based benefits living in homes with a high energy efficiency rating (SAP >= 65)	Fuel Savers	Annually %	Rise	44.00%	N.A.	44.00%	N.A.	N.A.	48.56%	48.56%	No concerns with data
		These figures are yet to be validated against the Government's approved monitoring software (EnQuire) that was issued on 26th November. Initial preparatory work has shown that it would be beneficial to recalculate the baseline and subsequent targets using EnQuire as this would give greater confidence in the results and in so doing will align with the approved methodology tool. The Council has made a number of improvements to alleviate fuel poverty. 606 properties with a SAP rating <35 have been improved (a result of 3.33%) and over 1,000 properties with a SAP >65 have been improved. A new local indicator is being developed to highlight the council's impact in tackling fuel poverty, in terms of private sector improvements achieved via grant work and improvements made through capital on public sector dwellings (as improvements can be hidden by changes in the fuel market (e.g. increased gas prices/fuel bills etc.))												
7	Leeds Strategic Plan - Government Agreed	NI 152	Working age people on out of work benefits	Regeneration	Quarterly %	Fall	11.40%	N.A.	11.10%	11.10%	10.90%	N.A.	N.A.	No concerns with data
		For National Indicators 152 and 153 the data is published nationally by the Department of Works and Pensions with a 6 month time lag. At this point in time the latest published information from DWP is Qtr 2 in 2008. The next update is due in February and will be for August 2008. It is planned to supplement this data on outcomes with output data from the key programmes of work commissioned by the Council, Job Centre Plus and the Learning and Skills Council through the Worklessness Strategic Outcomes Group. The indications are that the position is worsening and the number of Job Seeker Allowance (JSA) claimants has risen since Summer. We are in negotiation with Government Office and our view is that a target should not be set at this time. Our intention is to develop an action plan against which we can be measured.												
8	Leeds Strategic Plan - Government Agreed	NI 141	Percentage of vulnerable people achieving independent living	Strategic Housing and Commissioning	Quarterly %	Rise	60%	N.A.	66%	74.40%	70.91%	75.85%	73.75%	No concerns with data
		Quarters 1&2 performance above target. Quarter 3 Monitoring submission date was 19/01/09. One large service has not yet submitted their data so the Quarter 3 figure is provisional, but indicates performance above target. Contracts Officers continue to work with low performing services such as St George's Crypt Overnight Service. In this service, performance has improved significantly in 2008-09 from 2007-08, however, it is still behind other services and its high throughput of clients has a significant impact on overall figure.												
9	Leeds Strategic Plan - Partnership Agreed	LKI-HAS4	The number of homeless acceptances made in the year	Homeless and Advisory Service	Monthly Numerical	Fall	1,722	1,142	1,320	301	423	220	1,259	No concerns with data
		Revised year end figure of 1,259 this is the prediction from the average of the first 3 quarters and allows upto 315 homelessness acceptances in the final quarter of 2008-09 to remain on target. In the first 3 quarters of 2008-09 there have been 944 homelessness acceptances. Of these 119 (13%) have been due to parental eviction, 141 (15%) have been due to domestic violence, 105 (11%) have lost private rented tenancies and 184 (19%) have had to leave asylum support accommodation. 516 (55%) of applicants are aged 25-44 followed by 319 (34%) aged 16-24. The main priority need is dependent children at 540 (57%), Followed by mental disability 108 (11%) and applicants aged 16/17 81 (9%)												
10	Leeds Strategic Plan - Partnership Agreed	NI 153	Working age people claiming out of work benefits in the worst performing neighbourhoods	Regeneration	Quarterly %	Fall	30.40%	N.A.	29.80%	29.80%	27.30%	N.A.	N.A.	No concerns with data
		For National Indicators 152 and 153 the data is published nationally by the Department of Works and Pensions with a 6 month time lag. At this point in time the latest published information from DWP is Qtr 2 in 2008. The next update is due in February and will be for August 2008. It is planned to supplement this data on outcomes with output data from the key programmes of work commissioned by the Council, Job Centre Plus and the Learning and Skills Council through the Worklessness Strategic Outcomes Group. The indications are that the position is worsening and the number of Job Seeker Allowance (JSA) claimants has risen since Summer. We are in negotiation with Government Office and our view is that a target should not be set at this time. Our intention is to develop an action plan against which we can be measured.												

Environment and Neighbourhoods Quarter 3 2008-09 Update

	Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Qtr1	Qtr2	Qtr3	Predicted Full Year Result	Data Quality
11	Leeds Strategic Plan - Partnership Agreed	NI 158	% non-decent council homes	Strategic Landlord	Monthly %	fall	22.81%	N.A.	15%	27%	21.71%	22.79%	15%	No concerns with data
<p>It would appear that performance has seen a backwards step. Work is ongoing to investigate the reasons for this change. There is some further data cleansing work to be done that has been identified. We are also in discussions with Keystone on the date that properties fall non decent as performance for December was reported on 5 Jan 09 and if the fall out date is 1 Jan this would be an explanation for the increase in non-decency. We will continue to see a percentage of properties fall non decent at the beginning of every year because of the system set up.</p> <p>Currently East North East = 26.54% Aire Valley = 21.45% West North West = 21.00% Belle Isle TMO = 16.62</p>														
12	National Indicator	NI 15	Serious violent crime rate	Community Safety	Monthly Numerical	Fall	0	N.A.	600	144	160	127	569	No concerns with data
<p>Between April and December 2008 the number of serious violent crimes recorded was 427, this is down 8.2% (38 fewer offences) compared with the same period for the previous year. Current performance indicates that this target is likely to be achieved. Performance will continue to be monitored due to its political importance and following the Home Office changing the definition, recording practices and West Yorkshire Police revising the target. Safer Leeds is currently reviewing its violent crime delivery plan for 09/10 in line with Home Office recommendations.</p>														
13	National Indicator	NI 18	Adult re-offending rates for those under probation supervision	Community Safety	Quarterly ?	No	N.A.	N.A.	N.A.	See comments			Checklist not completed	
<p>The reporting organisation for this target is the National Offender Management Service (Probation). Arrangements need to be made to access this information from this organisation and data quality checklist will then be finalised.</p>														
Page 45	National Indicator	NI 28	Knife crime rate	Community Safety	Quarterly ?	No	N.A.	N.A.	N.A.	See comments			N/A	
		NI 29	Gun crime rate	Community Safety	Quarterly ?	No	N.A.	N.A.	N.A.	See comments			N/A	
		NI 34	Domestic violence - murder	Community Safety	Quarterly ?	No	N.A.	N.A.	N.A.	See comments			N/A	
	<p>West Yorkshire Police report these figures to the Home Office on a quarterly basis; however, the figures are for the whole of West Yorkshire and not broken down by district. West Yorkshire Police are working towards producing district level information; these are not available currently. Data quality checklists will be available when WYP provide the information.</p>													
15	National Indicator	NI 39	Rate of Hospital Admissions per 100,000 for Alcohol Related Harm	Community Safety	Quarterly ?	No	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	Checklist not completed
<p>The reporting organisation for this target is the Primary Care Trust. The definition includes both chronic health conditions linked to alcohol consumption, as well as crime related behaviour and accidents linked to alcohol. This limits its usefulness and it may be more relevant as a Health PI. The information can be disaggregated and so a more useful local indicator might need to be developed.</p>														

Environment and Neighbourhoods Quarter 3 2008-09 Update

	Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Qtr1	Qtr2	Qtr3	Predicted Full Year Result	Data Quality
16	National Indicator	NI 196	Improved street and environmental cleanliness through reducing levels of fly tipping whilst increasing levels of enforcement activity	Environmental Action Team	Monthly Number	Fall	1	N.A.	3	4	3	3	3	No concerns with data
		<p>This indicator measures a local authority's performance based on its year on year change in the total number of incidents of fly tipping compared with its year on year change in enforcement activity undertaken. The authority's performance is then rated against a four point matrix with 1 being 'very effective' through to 4 being 'poor'. Due to the way in which the PI is calculated a fluctuation in the overall performance score should be expected. In the year to date, 7,493 fly tips have been removed across the city. This is an increase on the previous year and can partly be accounted for by changes made to recording practices in Streetscene Services. In the year to date, 13,815 enforcement activities have been undertaken and the council has the highest level of prosecution activity against fly tippers in the country. Due to the nature of the scoring matrix, as our fly tips numbers have increased the maximum score that can be achieved in 2008/09 is a 3.</p>												
17	National Indicator	NI 184	Food Establishments in the area which are broadly compliant with food hygiene law	Environmental Services	Quarterly %	Rise	N.A.	N.A.	N.A.	See comments				Some Concerns with data
		<p>To be broadly compliant, premises need to achieve a score of 30 or less (broadly complaint equates to over 2 stars in our own internal star rating assessment). In addition, there has been some concern expressed as to the comparability of this NI in terms of what premises authorities are including in their calculations. Work is being progressed between the Food Standards Agency (FSA) and the West Yorkshire Principal Food Officers Group to determine a consistent baseline.</p> <p>This work is ongoing and until it has been agreed it is only possible to provide interim indicative results. In quarter 3, 69% of high risk premises (i.e. ranked A-C) were broadly compliant. Further updates will be provided at quarter 4, where it is envisaged, an agreement will have been reached with other WY authorities and the FSA. The service is also updating its ICT system and there are issues with how this will link to the national system to synchronise results. This will be rectified in quarter 4.</p>												
Page 46	National Indicator	NI 191	Kilograms of residual household waste collected per household	Environmental Services	Monthly KG	Fall	736.15Kg	N.A.	697.89Kg	184.99Kg	358.5Kg	158.20Kg	669.87Kg	No concerns with data
		<p>Since the implementation of the recycling strategy the service is steadily reducing the kilograms of residual household waste collected per household. Levels of composting are up in 2008/09 through the expansion of the garden waste collection service and overall, more waste is diverted from landfill. The service is forecast to achieve its year end target (please note there are seasonal variations on this PI as historical data shows that some waste streams tend to reduce in November to January).</p>												
19	National Indicator	NI 193	Percentage of municipal waste land filled	Environmental Services	Monthly %	Fall	68.82%	N.A.	65.92%	66.26%	64.81%	68.74%	66.04%	No concerns with data
		<p>Our success on this indicator can be directly attributed to our success in NI 192. As the levels of recycling, composting and reuse increases, the volume of waste land filled reduces, thus having a positive effect on this indicator. In the year to date (Apr-Dec), 65.97% of waste has been landfilled; a significant reduction on the previous year (where over 70% of waste was landfilled).</p> <p>The continued roll-out of the recycling strategy and the work undertaken by the Education & Awareness Team should further improve our performance on this indicator and forecasts outline that the service will meet its year end target.</p>												
20	National Indicator	NI 156	Number of households living in temporary accommodation	Homeless and Advisory Service	Quarterly Number	Fall	548	N.A.	333	432	519	340	355	No concerns with data
		<p>Temporary accommodation has decreased significantly between quarter 2 and quarter 3. A reduction of 24%. Please note the qtr end figures are those recorded on the P1e (government return) with analysis of the emergency tier hostels. For quarter 3 there were 257 in Homelessness Advice and Prevention private sector accommodation and 83 in the emergency tier that were owed a statutory homeless duty.</p>												
21	National Indicator	NI 142	Percentage of vulnerable people who are supported to maintain independent living	Strategic Housing and Commissioning	Quarterly %	Rise	0.99	N.A.	0.99	0.99	0.9847	0.9872	0.99	No concerns with data
		<p>Quarter 3 Monitoring submission date was 19/01/09. Awaiting monitoring submissions from 6 services who are being pursued. Preliminary figure is 98.72%. Contracts Officers continue to work with service providers to continue to improve performance.</p>												

Environment and Neighbourhoods Quarter 3 2008-09 Update

	Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Qtr1	Qtr2	Qtr3	Predicted Full Year Result	Data Quality
22	National Indicator	NI 33A	Number of deliberate primary fires per 10,000 population	West Yorkshire Fire Service	Quarterly Number	Fall	N.A.	N.A.	N.A.	3.08 per 10,000 population	3.25 per 10,000 population	2.90 per 10,000 population	N.A.	Checklist not completed
		NI 33B	Number of deliberate secondary fires per 10,000 population	West Yorkshire Fire Service	Quarterly Number	Fall	N.A.	N.A.	N.A.	11.68 per 10,000 population	7.87 per 10,000 population	11.30 per 10,000 population	N.A.	Checklist not completed
	<p>In Quarter 3 work towards reducing the number of deliberate fires includes:-</p> <ul style="list-style-type: none"> • Participation in Police lead operations i.e. Operation Champion or action days • Participation in Police Tasking meetings aimed at the reduction of crime and anti-social behaviour • Continued development and promotion of the Young Fire Fighter scheme run through the Leeds District • Education to target groups delivered through the Arson Task Force and Community Safety Team, delivering education to schools and businesses around fire safety and the prevention of arson. • Developing links with partner agencies working with Drink and Drug misuse, developing initiatives and activities generating home fire risk checks. • Safety Rangers run with partners throughout the district, delivering a range of safety messages, not only fire related but other partner messages to school children across the area. 													
	NI 49A	Total number of primary fires per 100,000 population	West Yorkshire Fire Service	Quarterly Number	Fall	N.A.	N.A.	N.A.	N.A.	55.6 per 100,000 population	59.5 per 100,000 population	54.8 per 100,000 population	N.A.	Checklist not completed
	NI 49B	Total number of fatalities due to primary fires per 100,000 population	West Yorkshire Fire Service	Quarterly Number	Fall	N.A.	N.A.	N.A.	N.A.	0.14 per 100,000 population	0.39 per 100,000 population	0.26 per 100,000 population	N.A.	Checklist not completed
NI 49C	Total number of non-fatal casualties (excluding precautionary checks) per 100,000 population	West Yorkshire Fire Service	Quarterly Number	Fall	N.A.	N.A.	N.A.	N.A.	2.37 per 100,000 population	2.23 per 100,000 population	1.71 per 100,000 population	N.A.	Checklist not completed	
<p>A targeted approach, identifying those most at risk from fire to generate Home Fire Risk Checks has been used to achieve the district target and 15,019 have been completed in since April 2008.</p> <p>This is supported through identifying projects and partners who work with those most at risk, for example East North East Homes. Training outside agencies who visit people in their own homes in Community Safety awareness and generating referrals for HFRCs.</p> <p>Other Activities include:</p> <ul style="list-style-type: none"> • Support for the Hotspot card scheme, generating referrals through to energy advice and pensions service • Support the Affordable warmth projects from Leeds City Council • Encourage the installation of assisted technology equipment and increase the Careline / Telecare referral rate for HFRC • Delivery of talk to all Leeds schools yr5 pupils per year incorporating both fire and road safety messages. • Participate in Operation Champion events • Participation in Police Tasking meetings, identifying hot spot areas and generating initiatives for partnership working. • Arson prevention work carried out throughout the district. 														

Environment and Neighbourhoods Quarter 3 2008-09 Update

	Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Qtr1	Qtr2	Qtr3	Predicted Full Year Result	Data Quality
23	Local Indicator	LKI-CS8A	Addressing domestic violence by: a) increase the number of reported incidents of domestic violence	Community Safety	Monthly Numerical	Rise	N.A.	9,305	13,035	2,334	2,393	2,350	9,445	No concerns with data
		<p>Between April and December 2008, there were 7,084 recorded incidents of domestic violence (quarterly figures are adjusted retrospectively to account for slight variance). This is down 1.1% (77 fewer offences) compared with the same period for the previous year. If performance continues at this current rate, the target will not be achieved. A review of police recording processes has been completed and showed that the National Incident Recording Standard had introduced clear guidelines that West Yorkshire Police comply with. This means for example that verbal disputes are no longer classed as a domestic violence without additional supporting evidence; as a result, this has had a small impact on performance. We will continue to work with the Police to understand how reported incidents are being captured, recorded and reported. Safer Leeds and West Yorkshire Probation are currently developing a domestic violence perpetrators programme.</p>												
24	Local Indicator	LKI-CS8B	Addressing domestic violence by: b) reduce repeat victimisation as a proportion of reported domestic violence incidents	Community Safety	Monthly %	Fall	49.00%	46.10%	43.00%	46.20%	44.90%	43.90%	43.90%	No concerns with data
		<p>Between April and December 2008, there were 7,084-recorded incidents of domestic violence of which 3,162 were repeats, 44.6% repeat rate compared with 46.3% for the previous year. If performance continues to improve, the target may be achieved. The Multi Agency Risk Assessment Conferences continue to have a positive impact on reducing repeats and appears to show that early intervention with a multi-agency approach to the most difficult and/ or complex high risk cases is having an effect on performance. See cover report</p>												
25	Local Indicator	LKI-CS8C	Addressing domestic violence by: c) increase the number of reported incidents of domestic violence that result in a sanctioned detection	Community Safety	Quarterly %	Rise	N.A.	21.90%	18.00%	26.70%	27.20%	22.20%	22.20%	No concerns with data
		<p>Between April and December 2008, the number of domestic violence incidents resulting in sanction detection was 25.4% compared with 20.8% for the previous year. If performance continues at this rate the target will be achieved. Improved investigations of domestic violence cases means that the police detect more cases and as a result, more perpetrators are brought to justice. Safer Leeds and West Yorkshire Probation are currently developing a domestic violence perpetrators programme to assist in reducing repeat patterns of behaviour. See cover report.</p>												
26	Local Indicator	LAA-SSC25	Homelessness acceptances due to violence and harassment.	Homeless and Advisory Service	Quarterly Number	Fall	307	307	300	68	98	49	300	No concerns with data
		<p>Since the backlog of cases was cleared in Quarter 2, the number of acceptances for violence and harassment have reduced to a more expected level. Year to date figure stands at 215 which allows for 85 acceptances in the final quarter to remain within the target. The expected level of acceptances is approximately 60 per quarter so the 08/09 target should be met.</p>												
27	Local Indicator	LKI-HAS11	Number of sanctuary installations completed	Homeless and Advisory Service	Monthly Numerical	Rise	305	305	325	70	84	114	362	No concerns with data
		<p>Revised figure for Sanctuary Installations for November 2008 - up from 29 to 34 as further invoices for that month were processed. Figure for December 2008 is 45 installations.</p>												
28	Local Indicator	LKI-HAS5	The number of homeless acceptances resulting from parental eviction	Homeless and Advisory Service	Monthly Numerical	Fall	209	106	150	24	55	36	157	No concerns with data
		<p>There has been a decrease of 34.5% in homelessness acceptances due to parental eviction between quarter 2 and quarter 3 08/09. A continued improvement will meet the target at <150. However, on the basis of the first 3 quarters performance target is set at amber with an initial projection of 157.</p>												

Environment and Neighbourhoods Quarter 3 2008-09 Update

	Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Qtr1	Qtr2	Qtr3	Predicted Full Year Result	Data Quality
29	Local Indicator	BV-91B	Percentage of households resident in the authority's area served by a kerbside collection of at least two recyclables	Refuse Collection & Waste Management	Quarterly %	Rise	N.A.	92.64%	95.00%	95.30%	95.30%	95.30%	95.00%	No concerns with data
<p>The service has extended the roll out of green bins/bags to all households that were due to receive them in the year. Just over 301,000 households have access to kerbside recycling. A project is being undertaken to identify those properties without access to a green bin/bag to ascertain whether alternative arrangements can be made to provide them with a recycling option.</p>														
30	Local Indicator	LKI-RC1	Number of household collections missed per 100,000 collections	Refuse Collection & Waste Management	Quarterly numerical	Fall	N.A.	67.98 per 100,000 collections	90.00 per 100,000 collections	110.12 per 100,000 collections	140.15 per 100,000 collections	117.5 per 100,000 collections	114.00 per 100,000 collections	No concerns with data
<p>The service experienced an increase in the number of missed bins reported especially in the first half of the year. This can be attributed to the knock on effects of the strike action and the decision by crews to 'work to rule' for a period of time. Performance in quarter 3 has improved on the whole but there were problems with a high number of misses in week 36 due to snow and icy conditions. The cumulative figure has improved in quarter 3 but the year end target will not be met</p>														
31	Local Indicator	LAA-SSC12	The number of offences of dwelling burglary recorded by the police.	Safer & Stronger Communities	Monthly Numerical	Fall	N.A.	8,449	7,001	1,899	2,158	2,687	8,941	No concerns with data
<p>Between April and December 2008 there were 6,744 recorded domestic burglaries recorded, this is up 6.7% (425 more offences) compared with the same period for the previous year. The target will not be achieved. There have been increases in each division particularly in North East Leeds and City & Holbeck, there is no single issue to explain this increase in North East Leeds but in City & Holbeck large numbers of new housing developments and population movements have affected performance. The Safer Leeds Delivery Plan for acquisitive crime details planned activities to tackle domestic burglary; there is ongoing work with ALMOs and RSLs to deliver upgraded security measures in these properties. Safer Leeds is holding a burglary summit to share best practice with partners to secure commitment for activity plans in 09/10 and the burglary profile (June 08) will be reviewed and revised during March 09.</p>														
32	Local Indicator	BV-199A	The proportion of relevant land and highways (expressed as a percentage) that is assessed as having combined deposits of litter and detritus that fall below an acceptable level	Street Cleansing	Quarterly %	Fall	N.A.	13.00%	15.00%	12.50%	13.00%	13.00%	13.50%	No concerns with data
<p>This indicator is being retained in 2008/09 as it is an LPSA 2 measure. BVPI 199a is tracked over three surveys periods in the year; period 1 is April to July, period 2 is August to November and period 3 is December to March. The result in the table above is for period 2. The LPSA 2 stretch target in place is 15% or lower by March 2009. If the council achieves this level of performance on cleanliness then it should receive a performance reward grant in the region of £1 million. It is predicted that by March 2009, the council will achieve 13.5% and thereby secure the reward grant for this PI.</p>														

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1. Purpose of This Report

- 1.1. To update Scrutiny Board members on progress and service improvements relating to the Supporting People programme, since the last Scrutiny Board report in November 2008.

2. Background Information

- 2.1. Supporting People is the national programme for commissioning housing related support services for vulnerable adults. Services are commissioned through a ring - fenced budget. The programme commissions a range of services, such as sheltered warden services for older people, projects for people with learning disabilities and hostels for homeless people. The purpose of housing related support services is to enable vulnerable people to achieve and/or maintain an independent living outcome.
- 2.2. The Leeds Supporting People programme is currently managed through a Commissioning Body, comprising of representatives from the Council, NHS Leeds and the West Yorkshire Probation Service. The programme is administered on a day-to-day basis by the Housing Strategy and Solutions section, which sits within the Environment and Neighbourhoods Directorate.
- 2.3. The Leeds Supporting People programme was subject to an Audit Commission inspection in January 2007, which concluded that the Council was delivering a fair (one-star) service with promising prospects for improvement. The Council, with partners, have strived to address the improvement recommendations identified by the Audit Commission and to deliver further improvements in service delivery.
- 2.4. The key recommendation made by the Audit Commission related to the need to re-assess eligibility, where this had been previously estimated, and put in place revised arrangements to retract funding where services were found to be ineligible. This review was completed in 2007 and the two year retraction plan was agreed and put in place. The second and final year of the retraction arrangements has now been implemented.

3.0 Service Improvements, efficiencies and new investment

- 3.1 The Leeds Supporting People programme has succeeded in delivering significant improvements in service quality and performance at the same time as generating efficiency savings. These improvements are directly attributed to partnership work with service providers through the contract management process introduced in April 2007.
- 3.2. All commissioned services are assessed against the Quality Assessment Framework, which gives an A-D (excellent, good, fair and poor) rating against six key criteria. Needs and Risk Assessment, Support Planning, Health and Safety, Protection from Abuse, Fair Access, Diversity and Inclusion and Complaints. There has been a 60% improvement in service ratings in the last eighteen months. No service is now scored at a Level D. The government has recently refreshed the Quality Assessment Framework (QAF), raising quality levels and reducing the quality ratings to A-C. There will no longer be a poor rating. The revised QAF will be implemented for Leeds commissioned housing related support services in July 2009. The services in Leeds are well placed to meet the new quality benchmarks.

3.3 The Leeds Local Area Agreement includes NI 141: number of people helped to achieve independent living through housing-related support. A stretch target of 17% has been agreed with the government office over a 3 year period based on a baseline position of 59% in 2007/08. The target for 2008/09 was 66% and the target for 2009/10 is 71%, and 76% in 2010/11. Actual performance has steadily improved with performance exceeding the target each quarter. Performance against NI 141 averaged 74.5% for the first three quarters of 2008/09. Again, the improvement in performance can be attributed to the intensive contract management approach adopted by the Housing Strategy and Solutions section.

3.4 Despite a £3 million reduction in the level of Supporting People programme grant to Leeds since the start of the programme in 2003, the generation of efficiencies in excess of £7.5 million has enabled Commissioning Body to make four annual inflationary uplifts, balance the budget and undertake new commissioning.

3.5 The Supporting People Partnership has been able to commission a range of additional services in the last year to meet strategic priorities and areas of unmet need. Long term commissions include:

- Offender management services to assist priority and prolific offenders to secure more settled living arrangements to address offending behaviour
- Telecare Mobile Response service promoting capacity for older people to live independently through provision of a response service for service users without 'named' contacts
- Family Intervention Project to assist problematic families to achieve and maintain settled living arrangements
- POPPs – to assist vulnerable older people with mental health problems to achieve and maintain independent living arrangements
- Neighbourhood Network Services contribution to the funding of services designed to assist older people to live independently

Short term commissions in 2009/10 include:

- Housing support service for young people in contact with the Youth Offending Service will ensure that those released from offender institutions have clear pathways into settled accommodation to address their offending behaviour.
- Housing support service for young people leaving care will ensure young people have clear routes into settled supported housing when making the transition from care into independent living

3.6 The Housing Strategy and Solutions section has worked closely with other council departments to jointly contract manage and review services which are jointly funded or which share strategic objectives. This joint work with Adult Social Care has resulted in significant efficiency savings to Adult Social Care budgets.

4.0 The future of Supporting People

4.1 Since the start of the Supporting People programme the government has been clear about its intention to mainstream the commissioning of housing related support services within local authorities.

4.2 The government had proposed that Supporting People programme grant funding would be paid to councils through the Area Based Grant from 2009/10.

However, the government decided not to implement this proposal following representations about the effect of the removal of the ring-fence and the potential diminution of housing support services for vulnerable people and funds being diverted to underpin statutory services.

- 4.3 Instead the government has confirmed that during 2009/10 Supporting People funds will be paid to the council as a 'named' grant under section 31 of the Local Government Act 2003. This will allow local authorities more flexibility to allocate funding according to local need, but will still be viewed as housing related support. Supporting People will be paid through Area Based Grant from April 2010 onwards, following this transitional year.
- 4.4 It remains mandatory for authorities to continue to report performance against NI 141 and NI 142, and to report on the number of services and providers funded to deliver housing related support and levels of expenditure on these services to Communities and Local Government. The requirement is for this information to continue to be submitted on a quarterly basis through the submission of a data extract.
- 4.5 The Audit Commission inspection of local Supporting People programmes will cease from April 2009. The commissioning and delivery of housing related support services will in the future be inspected as part of the Comprehensive Area Assessment (CAA) of local authorities. The CAA will include a review of performance against the National Indicator set which includes the two Supporting People Indicators NI 141 and NI 142: number of people achieving and sustaining independent living. However the CAA will be wider than NI 141 and 142, the Audit Commission and other inspectors will be given access to local housing related support outcome data to see how well commissioned services are meeting agreed outcomes for vulnerable people in receipt of commissioned housing related support services.
- 4.6 In addition, the regional government office will be monitoring the impact of the changes with a clear focus on the impact on the four client groups covered by PSA 16: the proportion of socially excluded adults in settled accommodation, employment, education and training. The four client groups are young people leaving care, people with mental health problems, offenders and people with a learning disability.
- 4.7 One of the measures being introduced to aid the transition is the development of a financial modelling tool, which will provide evidence at a local level on the financial benefits of investment in housing support. This is intended to quantify the financial benefits in terms of crisis prevention and reduced need for more intensive and costly interventions, leading to better outcomes for vulnerable citizens as well as savings to other health, social care and criminal justice budgets. This will be available in the summer and is designed to enable commissioners of housing support to make the local case for housing support services.
- 4.8 To complement this, the Leeds Commissioning Body has agreed to commission a piece of research into the wider benefits and outcomes that are generated through housing support services. This will identify the wider links with the health and wellbeing and community safety agendas.

5.0 Implications for Council Policy and Governance

- 5.1 The Supporting People Commissioning Body has agreed that decisions relating to service commissioning will be made within the context of the Leeds Strategic Plan and the Leeds Local Area Agreement. All new and re-commissioned services will contribute directly to the delivery of these strategic outcomes.
- 5.2 The allocation of funding to address local priorities and needs now rests with local authorities. However there are clear expectations by government and the Audit Commission that housing related support services will continue to be delivered to vulnerable groups of people to enable them to achieve independent living outcomes. Local councils are still required to report on these outcomes along with details of services and expenditure to government.
- 5.3 Local authorities are expected to have local housing related support policies in place to take forward their commissioned services. A local housing related support strategy will be developed for Leeds under the umbrella of the updated Housing Strategy. This will be informed by the research and financial modelling work referred to earlier in this report, along with local performance and outcome information.

6.0 Legal and Resource Implications

- 6.1 The Leeds Supporting People programme received a grant settlement of £32.9 million for 2008/09, and will receive the same level of funding through the 'named' grant in 2009/10. However, the level of funding allocated to Leeds for housing related support services will reduce by £1 million in 2010/11. This saving will need to be found from existing services. Given the level of efficiencies achieved to date it is unlikely that this level of funding can be achieved through the further application of value for money measures without compromising service quality.

7.0 Conclusion

- 7.1 The council continues to make significant progress in improving the quality and performance of services commissioned to deliver housing related support services to vulnerable people through the commissioning and contract management arrangements and continues to realise efficiencies where there is still scope to do so.
- 7.2 The Leeds Supporting People has been successful at delivering efficiency savings in excess of £7.5 million, improved service quality by 60% and improved performance by over 19% in the last eighteen months. These achievements can be attributed to the contract management and review arrangements that have been adopted by the Housing Strategy and Solutions section since the Audit Commission inspection.

8.0 Recommendation

- 8.1 Members are asked to note the contents of the report.

Background papers

None

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Originator: Angela Brogden

Tel: 247 4553

Report of the Head of Scrutiny and Member Development

Scrutiny Board (Environment and Neighbourhoods)

Date: 20th April 2009

Subject: Young People's Scrutiny Forum – Protecting our Environment

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 The Young People's Scrutiny Forum brings together young people from Leeds Youth Council and ROAR (Reach out and Reconnect) to carry out scrutiny inquiries on topics chosen by young people.
- 1.2 In December 2007, Scrutiny Board (Children's Services) asked the Youth Council to suggest a topic of importance to young people which could be the subject of a scrutiny review undertaken by the Young People's Scrutiny Forum on behalf of the board.
- 1.3 The Youth Council discussed a range of possible topics, and ultimately decided upon 'Protecting our Environment'. This is the third inquiry that the young people have undertaken and has focused on waste management, sustainable building and education.
- 1.4 The Young People's Scrutiny Forum concluded its deliberations on 18th March 2009 and presented their final report to the Scrutiny Board (Children's Services) on 1st April 2009. In acknowledging that many of the issues raised during their inquiry relate to the Environment and Neighbourhoods portfolio, it was considered appropriate for this Board to also consider the Forum's findings. A copy of the Forum's final report is therefore attached as Appendix 1.
- 1.5 Formal responses to the Forum's recommendations will now be produced in line with normal procedures for scrutiny inquiry reports and reported back to the Scrutiny Board (Children's Services) within the next three months. However, it is proposed that the future monitoring of the recommendations relevant to the Environment and Neighbourhoods portfolio be carried out by this Board in conjunction with the Leeds Youth Council Scrutiny Panel.

2.0 Recommendations

2.1 The Board is requested to:-

- (i) Note the Forum's final report and recommendations;
- (ii) Agree to monitor progress in implementing those recommendations which fall with the Environment and Neighbourhoods portfolio, in conjunction with the Leeds Youth Council Scrutiny Panel.

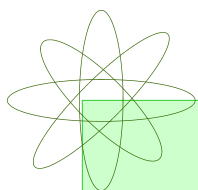
Background papers

None



***Protecting
our
Environment***
**Young People's
Scrutiny Forum
Inquiry—2008/09**





Summary

We were asked to do a piece of scrutiny work on a topic of our choice and we chose the Environment.

Protecting the environment is something that we all care passionately about, and we know that a lot of other young people feel the same way.

We wanted to make sure that the people who make the decisions in Leeds were aware of the views of young people on this important issue and that they would take action to deal with our concerns.

Because the environment is such a big topic we decided to focus on three areas which we thought were the top priorities. We also tried to choose topics where we could influence decisions and make a difference locally. The areas we decided upon were:

1. Waste Management
2. Environmental Education
3. Sustainability

We also put together a survey to find out what other young people thought about these issues.

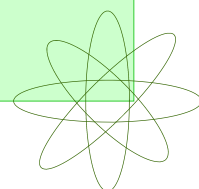
We found out that most young people really do care about the environment and want to increase the action they can take to protect it. For example, 85% of those who filled in our questionnaire agreed with the statement 'Recycling is useful but we need to do it more'. However, there was some confusion about what could be recycled in a household 'green bin'.

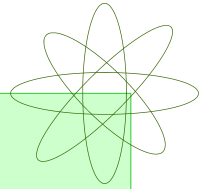
Also, overall young people felt that the Council and Education Leeds needed to do more to set a good example on environmental issues, and that the quality and quantity of environmental education needed to be improved.

We also did quite a bit of research of our own, and asked officers from Leeds City Council and Education Leeds to provide us with information.

We've come up with 11 recommendations for change which cover a whole range of areas, and we're looking forward to seeing how the Council and Education Leeds put these into action over the next year.

The Young People's Scrutiny Forum





Background

In December 2007 Scrutiny Board (Children's Services) asked the Youth Council to suggest a topic of importance to young people which could be the subject of a scrutiny review undertaken by young people on behalf of the board.

The Youth Council discussed a range of possible topics, and ultimately decided upon 'Protecting our Environment'.

Members of the Youth Council were then asked to volunteer to take part in the Young People's Scrutiny Forum, which would carry out this inquiry.

In order to involve as wide a range of young people as possible, it was decided to follow the example of the last Young People's Scrutiny Forum and invite young people from the participation group ROAR to join the forum. ROAR (Reach Out and Reconnect) is a network of young people that Children Leeds and other organisations work with to help develop services, projects and policy. It includes a wide range of young people, some of whom might not have generally become involved with more 'traditional' methods of participation such as the Youth Council. Members of ROAR made a very valuable contribution to the last Young People's Scrutiny Forum Inquiry - 'Catching the Bus'.

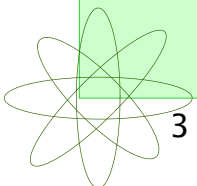
What we did

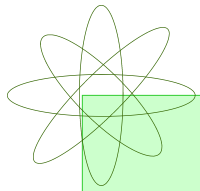
At our first meeting, in February 2008, we decided that the environment was far too large a topic for us to look at everything. Therefore we decided to focus our inquiry on three key areas, where we felt we would be able to influence decision making and make a difference locally. These were:

- * Waste Management
- * Environmental Education
- * Sustainability

We also decided that the aims of our inquiry should be:

- * To establish ways in which schools and other Leeds City Council services can reduce their impact upon the environment, and encourage them to implement these changes.
- * To encourage Leeds City Council and Education Leeds to play a part in raising awareness of environmental issues among the people of Leeds.
- * To ensure the opinions of young people in Leeds, with regard to environmental issues, are heard and acted upon by decision makers.





To support our third aim, we drew up two questionnaires – one to be filled in by individual young people, and one to be sent to school councils and other groups.

We promoted our questionnaires by sending them to schools, putting them on the Leeds Learning Network, putting them on the Council website and sending out a press release. We also asked our own friends and contacts to fill them in.

74 people responded to our questionnaire. Not everyone who responded told us their personal details, but of those who did:

- * 35% were male and 65% were female
- * The average age was 15
- * The postcodes provided showed that they came from across Leeds, with 49% from Inner Leeds (defined as post codes LS1-LS13) and 51% from Outer Leeds (defined as post codes LS14-LS29, BD3, BD11 and WF3)

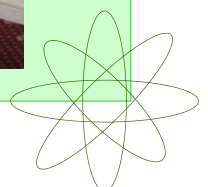
The responses which we got to our questionnaire were really helpful in telling us what young people really thought, and giving us the evidence to back up our own ideas. We would like to thank everyone who took part for their help.

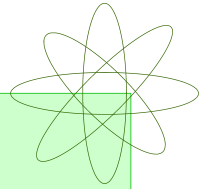
We also needed to do some research to find out what was already being done in Leeds to protect the environment, because we couldn't make recommendations for change without knowing what the current situation was. We put together a range of questions on each of our three topic areas and asked for a written response from officers in the Council and Education Leeds.

Once we'd had chance to discuss their responses (and think of plenty more questions!) we invited all the officers, and some Councillors, to join us at a delegate event, where we discussed the results of our survey and our research.

This is our final report, which shows all of our findings and recommendations.

Trying to persuade people to fill in our questionnaire...

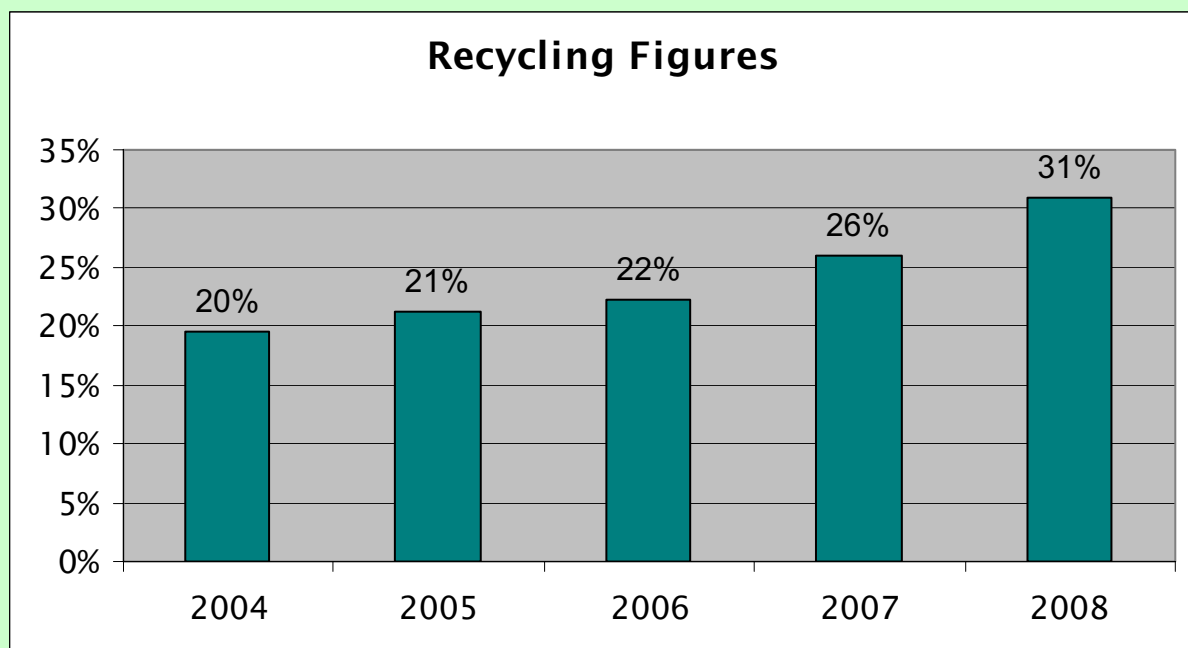




Waste Management

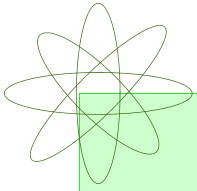
Recycling targets

- The first area that we looked at was waste management, and we focused on recycling.
- We found out that at the moment, most of the household waste in Leeds ends up in landfill.
- This is not only bad for the environment, but also bad for the city's budget, because the European Union and the Government are introducing laws to fine Councils for the amount of waste they send to landfill. If Leeds carries on at the current rate, we could face fines of up to **£200 million by 2020!**



- The Council is already taking action to change the way people in Leeds get rid of their waste. Most households in Leeds now have a green bin, and the amount of rubbish that we recycle is increasing rapidly. The graph above shows the progress that the city has made in the last five years alone.

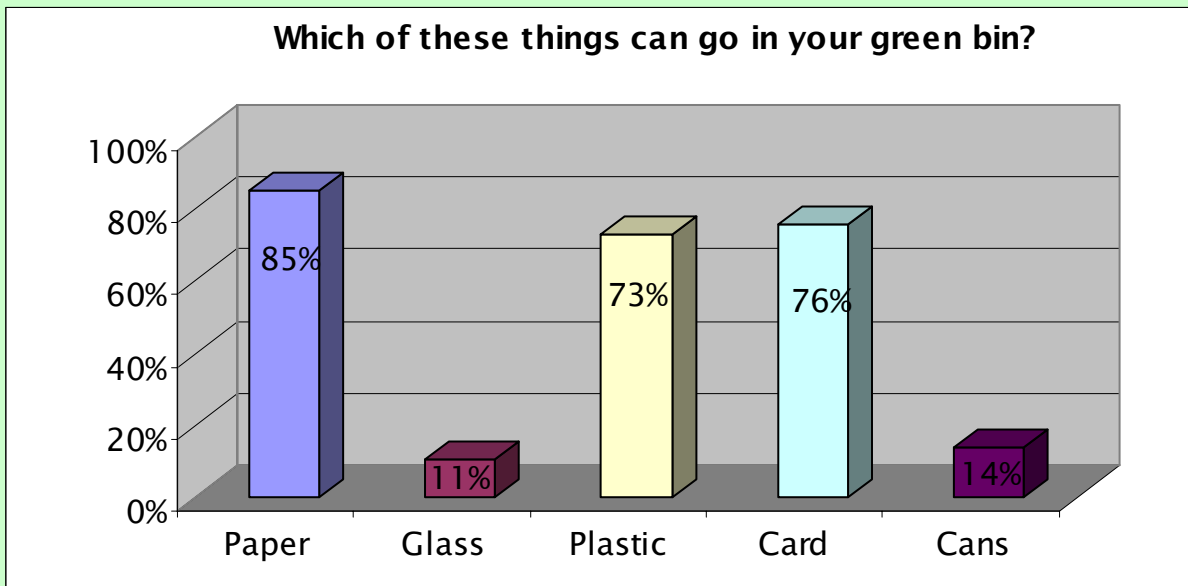
Year	Target
2010	40%
2015	45%
2020	50%



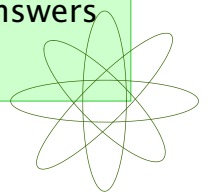
- We thought that these targets were excellent, but perhaps a bit ambitious. We thought that they could only be achieved if the Council did more to broaden the range of things that people can recycle, and to increase opportunities for everyone to recycle.

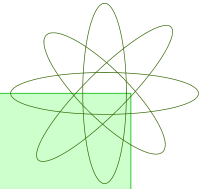
Opportunities to recycle more things

- According to the Council's website, the following things can be recycled in a green bin:
 - * Paper - junk mail, office paper, newspapers, magazines
 - * Cardboard - brown card, glossy card, egg boxes, inner tubes from toilet and kitchen roll
 - * Metal Cans - drink cans, food cans, pet food cans
 - * Plastics - types 1, 2 and 4 such as plastic bags, plastic bottles - lids off, plastic milk containers - lids off
- This is the response we got when we asked young people what they thought they could put in their green bin



- Most people got the answer right, which shows that most young people (or at least the ones we asked!) have a good general understanding of what can go in their green bin.
- However, there is also obviously some confusion about what goes in a green bin. 11% of the people we asked thought that it was okay to put glass in a green bin, probably because we all know that glass can be recycled.
- People also weren't sure what type of plastic could be recycled. When we asked young people what else could go in their green bin here are some of the answers we got:





Anything with the
recycle sign

Tea Bags

Packaging

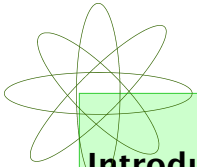
Wood

- The Council recycling collection doesn't accept glass, and it only accepts certain types of plastic. And it certainly doesn't take tea bags and wood! In fact if there are any of those things in someone's green bin it can contaminate everyone else's recycling, and a whole lorry load of recycling could end up going to landfill!
- One way to solve this problem might be to educate people more about what they can recycle. However, the Council already spends a lot of time and money doing this, and as we can see, it doesn't always work. We thought that a better solution (and one which would also reduce the overall amount of waste going to landfill) would be to increase the range of things which the council collects from people's homes for recycling.
- This is particularly important for plastics, because these are often the materials which cause the most confusion and contamination.

Recommendation 1

That Leeds City Council works to increase the range of materials which can be recycled as part of the doorstep collection, particularly looking at including glass and a wider range of plastics, and that progress is reported back to the Scrutiny Board (Children's Services) in September 2009.





Introducing a national recycling system

- We also found out that Council recycling collections are completely different in towns and cities across the country. To give just one example, Bradford Council does collect glass from people's houses. However, if you live in Bradford you have to put your recycling in a separate insert, and your green bin is where you put all of your other household waste to go to landfill.
- If you consider that a lot of people in Leeds (especially students) have moved here from other parts of the country, then it's no wonder that people get confused about what they can and can't recycle!
- The situation is made even more confusing by the fact that different companies all use different symbols and wording to label recyclable packaging. Sometimes the recycle symbol is hidden away on the bottom of an item, or is so small that it is difficult to read.
- We thought that there should be one system for everyone, and that it should be much clearer.

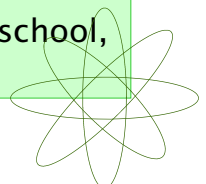


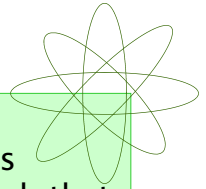
Recommendation 2

That Leeds City Council writes to DEFRA to ask that the government looks at introducing a national system for recycling, and a clearer national labelling system for recyclable waste, and that the response is brought to the Scrutiny Board (Children's Services) in September 2009.

Other opportunities for recycling

- Despite the problems listed above, we thought that overall the Council's green bin system seemed to be working fairly well.
- Most houses in Leeds now have a green bin, and the Council has also approved plans to start collecting green bins more frequently in the near future.
- However, we know that it is not possible for every household to have a green bin. For example, if you live in a flat, or a terraced house without much outside space, then there often simply isn't any room for an extra bin.
- At the moment, people without green bins have to take their recycling to a recycling centre. However, these are often out of town, or in supermarket car parks, and can be difficult to get to if you don't have a car, especially if you're carrying heavy bags full of newspapers and glass bottles!
- As a result, people without green bins often put recyclable waste in their black bin, even if they would like to recycle it.
- We think this is very unfair, and that more effort should be made to let everyone recycle - not just people who live in big houses in the suburbs.
- We also thought that recycling should be part of everyday life, and not just something that you do at home, but something that people do at work, at school,





and when they are out and about. This would make people see recycling as something automatic, and would also help to increase the amount of rubbish that gets recycled in Leeds.

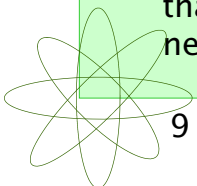
- 85% of the young people we questioned agreed with the statement “Recycling is useful, but we need to do it more”.
- One way to achieve this might be to have more public recycling bins – on city streets and in neighbourhoods where the majority of people don’t have green bins. That way people wouldn’t have so far to travel to recycle.
- These bins could also be bigger and more attractive than current recycling bins in public places. If they were nicely decorated – perhaps by local children or community groups – then people would feel more ownership of them and would be more likely to use them properly.
- 73% of young people we questioned also said that if they were in charge of recycling in Leeds, they would put recycling bins in all public buildings. This is just one of a variety of ways that the options for recycling could be increased.

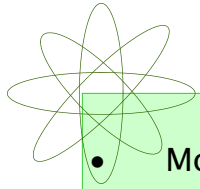
Recommendation 3

That Leeds City Council works to increase the opportunities for recycling besides using green bins, with a particular focus on making recycling more accessible to everyone. Options for including larger and more attractive recycling bins in the city centre and in public spaces such as parks should be considered, along with ways to encourage community ownership of these bins. That a report on progress is brought to the Scrutiny Board (Children’s Services) in September 2009.

Reduce and Reuse

- When we started our inquiry, most of us thought that the most important thing to do in terms of waste management was to get everyone recycling as much as possible.
- We still think that this is important, which is why we’ve made the recommendations above, but we also learnt that recycling is only part of the story.
- Recycling is often described as the third point in a ‘hierarchy’, the first two points of which are **reduce** and **reuse**.
- It’s important to reduce and reuse our waste as well as recycling it, because recycling still uses quite a bit of energy and this can have a negative impact on the environment. This is especially true of materials like tetrapak (which juice cartons are made of) as these take a lot of energy to sort and recycle.
- Another reason why reducing and reusing are important is because of the current economic crisis. During our inquiry we were horrified to read stories in the paper of Councils abandoning recycling, or storing recyclable materials in warehouses because they could no longer make as much money from selling them on. Hopefully this should only be a short term problem, but we need to bear in mind that there might not be an endless appetite for recycled materials, and that we need to look at other options too.





- Most of the people we questioned understood how to recycle, but we think that more needs to be done to teach the public about the other options.
- For example, people should be encouraged to think more about what they buy and what will happen to the packaging after they've used it.
- Shops could also do more to reduce the amount of packaging they produce, but this will probably only change if customers start demanding less packaging.
- At the moment, most of the information given out by the Council seems to focus on recycling. These are some of the comments that young people made about the information they had received:

Basically just a leaflet saying what to recycle.

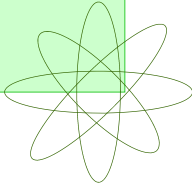
Sheets/ posters showing what to recycle and how to recycle it.

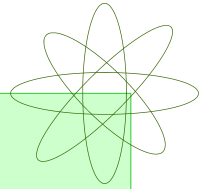
Recommendation 4

That Leeds City Council does more to promote the idea of 'reducing and re-using' as well as recycling, and that it also takes steps to make this easier - for example by working with local businesses to reduce the amount of packaging being given out, and by increasing the amount of facilities on offer for reusing unwanted items. That a report on progress is brought to the Scrutiny Board (Children's Services) in September 2009.



Having an intense discussion at our delegate event...





Sustainability

Funding for energy saving in the home

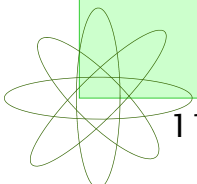
- We felt that the best way to approach environmental issues was to think about how our actions now will affect the world in the future, and whether we need to change the way in which we live to avoid any negative effects.
- The word used to describe this type of approach is sustainability.
- Sustainability is a huge concept which can be applied to almost anything.
- We decided to focus on how people in Leeds could make their day-to-day lives more sustainable by looking at the energy we use.
- Using less energy, and making homes and public buildings more energy efficient can help to reduce our carbon footprint, and in turn this can help slow down global warming.
- During our research we found that there is already some support on offer in Leeds for people who want to make their homes more energy efficient:

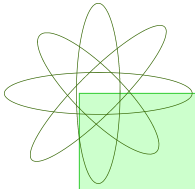
The Council provides Energy Funding via the energy company npower to the Arms Length Management Organisations (ALMOs - who manage council housing in Leeds) for cavity wall and loft insulation and a small sum for high efficiency boilers.

The Council work with npower to provide 'Community Warmth', a door to door contact mechanism to provide heating and insulation to those on state benefits, starting in the five most fuel poor wards.

The Council are working with npower to provide 'Health Through Warmth' grants to private sector households with a health need.

- There is also a Council-run freephone energy advice line, and letters are sent to targeted households with advice on how to save energy.
- While this is all positive, we thought that the range of support on offer was quite limited. While anyone can ask for advice about energy saving, funding to make improvements to your home is only available to people who live in Council houses, are on state benefits or who have severe health problems.
- The majority of people in Leeds don't fall into these categories, so any changes they make would have to be paid for out of their own pockets.





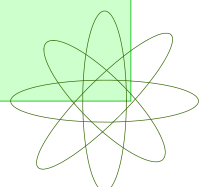
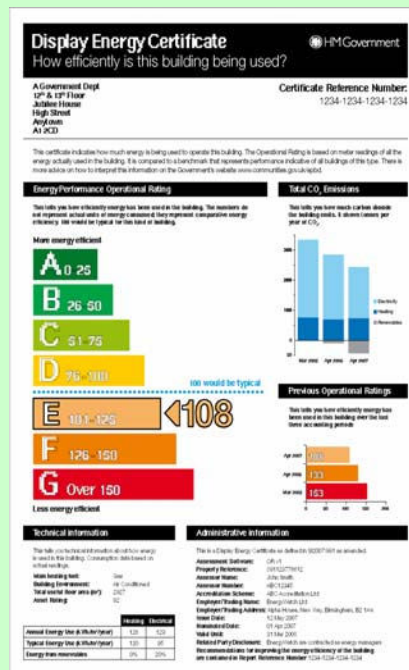
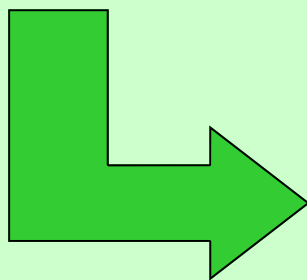
- We also learnt that there is no assistance available for people wishing to install renewable energy generating equipment in their homes, and that there is no relaxation in the planning rules. So anyone wishing to install a wind turbine would have to go through the same process as someone wanting to build an extension or make any other alteration to their home.
- We thought that changing the planning rules would be an easy way to encourage more people to install renewable energy generating equipment, at no extra cost the Council.

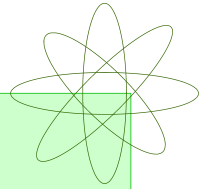
Recommendation 5

That Leeds City Council does more to help *everyone* in the city to use less energy, by making funding available for people to add insulation, double glazing and other energy saving devices to their homes. More assistance should also be offered to those wishing to install renewable energy generating equipment (such as solar panels) in their homes, and a relaxation of planning restrictions should be considered as part of this. That progress is reported to the Scrutiny Board (Children’s Services) in September 2009.

Display Energy Certificates

- As well as helping the people of Leeds to live more sustainably, we also think that the Council and Education Leeds have a role to play in setting an example, by making their own buildings more energy efficient.
- We found out about a government initiative called ‘Display Energy Certificates’ which requires all public buildings over 1000m² to have a certificate on display which shows how energy efficient the building is.
- The certificates look like this:



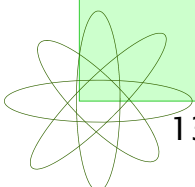
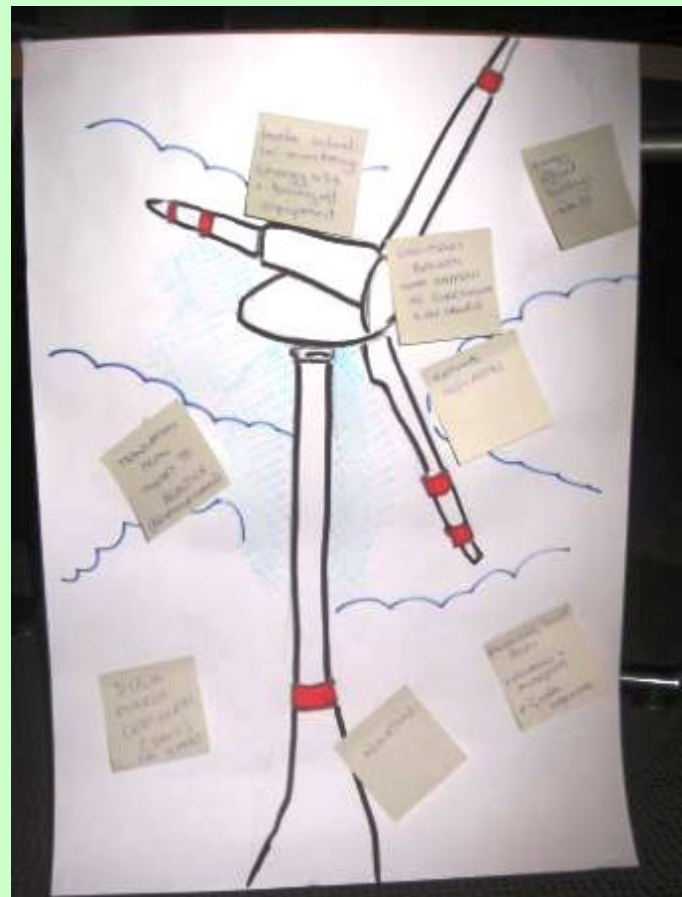


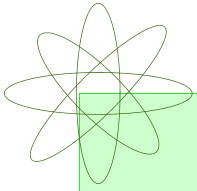
- They are renewed every year so that the public can see whether any improvements have been made.
- We think that this is a great scheme because it really shows up places which aren't doing enough to improve their energy efficiency.
- We looked in our schools and colleges to see if we could find any of these certificates and we also found the Civic Hall's certificate.
- The Civic Hall has an 'E' rating at the moment, which isn't great for the Council's headquarters. It was also quite small and only on display in the reception area, which meant that the people who actually work in the building and go in through the turnstiles wouldn't be likely to see it. We thought that more could be done to let people know about the Civic Hall's rating, and that steps should be taken to improve it.

Recommendation 6

That Leeds City Council and Education Leeds show their commitment to improving energy efficiency by having a Display Energy Certificate in every one of their buildings, no matter how big or small, and that every effort is made to improve the rating of each building. The certificates should also be prominently displayed - for example in lifts or next to doors. We would like to see the Civic Hall used as an example of this, and ask that an update on the Civic Hall's current rating and any improvement measures being undertaken is provided to the Scrutiny Board (Children's Services) in September 2009.

The result of our ideas 'brainstorm' for sustainability...

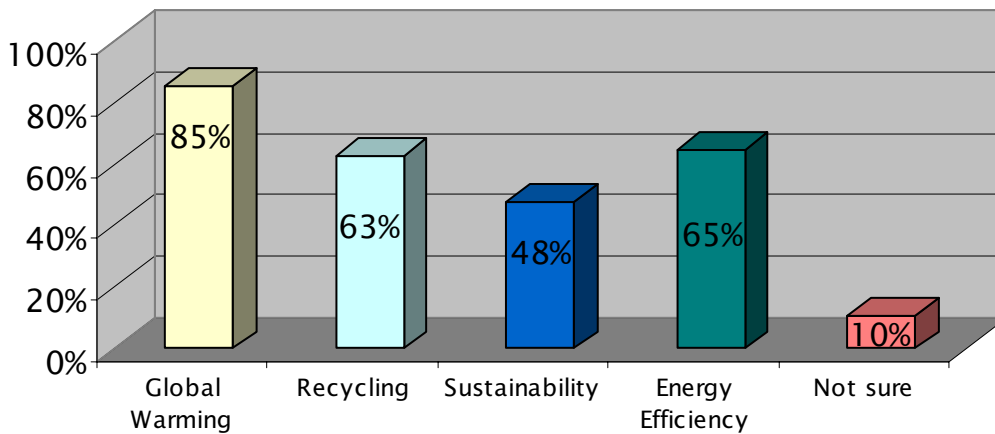




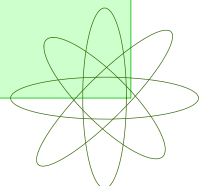
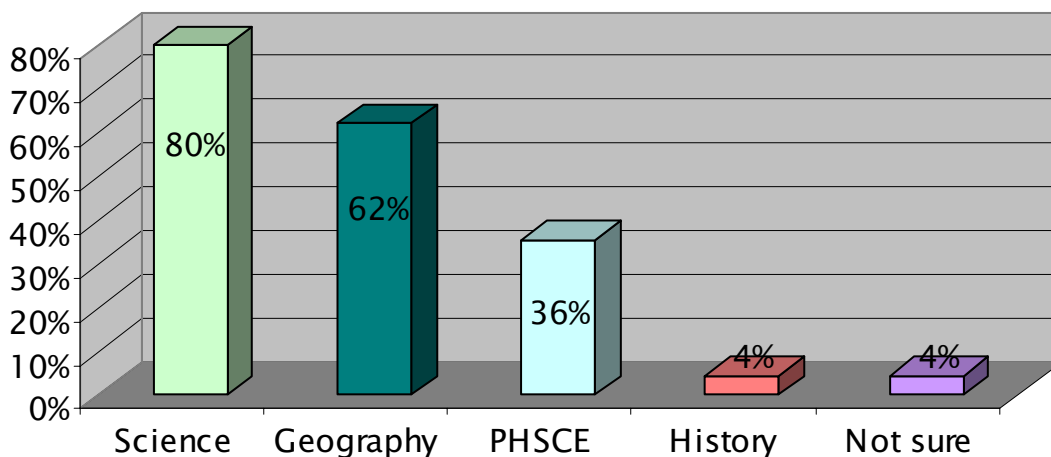
Education

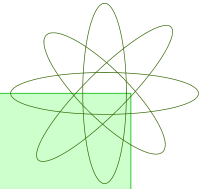
- Thinking about the environment means thinking about the future. Because of this we feel that the education system has a very important role in preparing young people today for the environmental challenges of the future, and teaching them about the difference that their actions can make.
- As part of our survey, we asked young people which environmental issues they have learnt about in school, and which lessons these topics were part of. Their responses are below.

Which of these environmental issues have you learnt about in school?



Which lessons have you learnt about the environment in?





- As this shows, environmental issues are already part of the curriculum, particularly in science.
- However, when we asked young people if they thought this was enough, 76% said **no**, they didn't think schools taught young people enough about the environment.
- We asked them what they would change if they were in charge of lessons. Here are some of their responses:

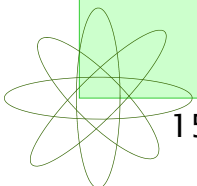
**More regular lessons.
Always referred to.**

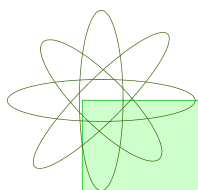
**Make it more engaging
and appealing**

**Just more about it in
general and what we, as
young people, can do to
help**

Recommendation 7

That Education Leeds does all it can to maximize the opportunities for learning about environmental issues in all school lessons, and that an attempt is also made to improve the quality of this education, by developing a coherent approach across all areas of the curriculum, and incorporating some of the ideas from 'Philosophy for Children'. That Education Leeds presents a plan for how this can be achieved to the Scrutiny Board (Children's Services) in September 2009.





Encouraging schools to do more practical things to benefit the environment

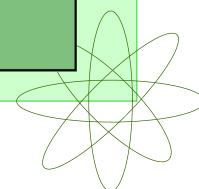
- However, lessons aren't the only way that young people learn in school. Some of the other responses we had from young people suggested that they thought schools should do more practical things to encourage students to think about environmental issues and change their behaviour.
- Some primary schools already do this, and we found out about some great examples. One of these is Farsley Farfield Primary school, which has a mini-organic farm; and another is Swarcliffe Primary, which held a special Environment themed 'Focus Friday' event.
- However, a lot of the young people we surveyed hadn't experienced this sort of things themselves.
- A really obvious way for schools to teach young people about environmental issues, and improve their own impact on the environment at the same time, is to encourage recycling in schools.
- We know that quite a few schools do recycle at the moment, but we were surprised to learn during the course of our research that there is no universal system for school recycling in Leeds, and in fact it is up to each individual school to decide how and what they recycle.
- Leeds City Council has a waste management contract including recycling of which schools can take advantage. However, at the moment only 3% of schools use this system. The rest make their own arrangements with other waste companies.
- We thought that this arrangement was very confusing, and that it also potentially created a system where some schools might not be recycling at all.

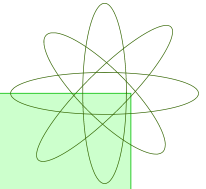
Recommendation 8

That Education Leeds and Leeds City Council work together to encourage all schools to join the Council school waste management contract so that they all have the same arrangements for recycling, and so that every young person in Leeds has the opportunity to recycle at school. A report on progress should be presented to the Scrutiny Board (Children's Services) in September 2009.

Recommendation 9

That Education Leeds encourages all schools in the city, particularly secondary schools, to involve their pupils in practical activities to increase their understanding of environmental issues. This could include environment clubs in schools, and city wide activities. We would also particularly like to see young people in every school involved in monitoring the energy efficiency of their school building by studying the Display Energy Certificate and keeping track of how the recommendations for improvement supplied with it are being progressed. A report on this should be presented to the Scrutiny Board (Children's Services) in September 2009.



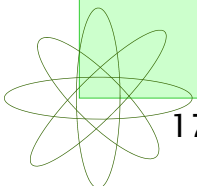


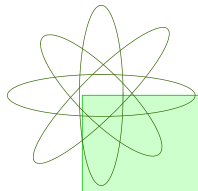
Sustainable Schools

- Of course, there are some schools in Leeds which are already doing an excellent job of teaching young people about environmental issues in a range of ways.
- Many of these are part of the 'Sustainable Schools' programme, which we learnt about as part of our research.
- To qualify as a 'Sustainable School' a school has to cover each of the following eight areas:
 - * Food and drink – considering how food for school meals can be ethically sourced.
 - * Energy and water – reducing the demand for energy and water through energy and water conservation.
 - * Travel and traffic – encouraging and supporting more eco-friendly journeys to and from schools e.g. walking and cycling.
 - * Purchasing and waste – reducing costs and supporting markets for ethical goods and services at the same time.
 - * Buildings and grounds – good design can translate into improved staff morale, pupil behaviour and achievement as well as nature conservation.
 - * Inclusion and participation – providing an inclusive, welcoming atmosphere that values everyone's participation and contribution
 - * Local well-being – acting as a hub of learning and change in the local community
 - * Global dimension – helping pupils to appreciate the impact of their personal values, choices and behaviours on the wider world.
- At the moment, there are 31 pathfinder 'Sustainable Schools' in Leeds.
- Education Leeds has a target of getting all schools in the city to become 'Sustainable Schools' by 2020. This is great, but it seems a very long way off to us.
- A child starting school in 2009 will be almost ready to take their GCSEs by 2020! This means that a whole generation of young people could lose out.
- We think that there is no time to lose, and more should be done to promote the 'Sustainable Schools' agenda as quickly as possible.

Recommendation 10

That Education Leeds moves the deadline to make every school in Leeds a 'Sustainable School' forward to 2015, and that it brings a report on how this can be achieved to the Scrutiny Board (Children's Services) in September 2009.

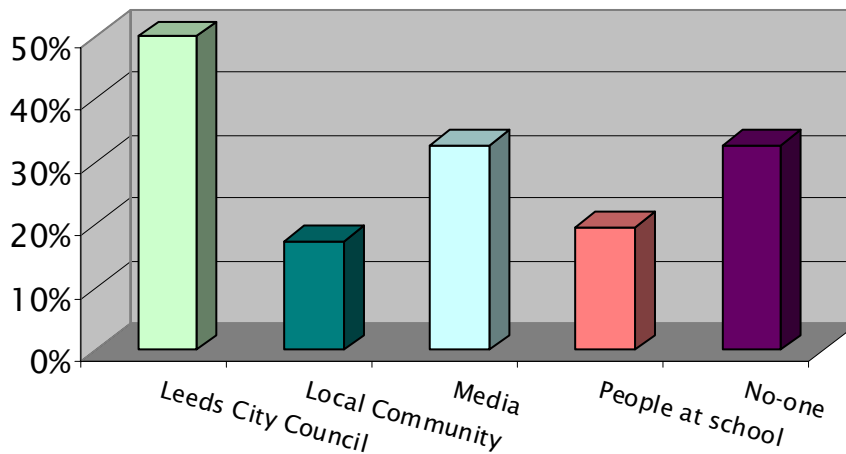




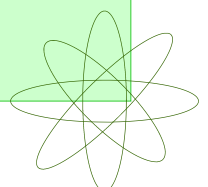
Environmental Education for all

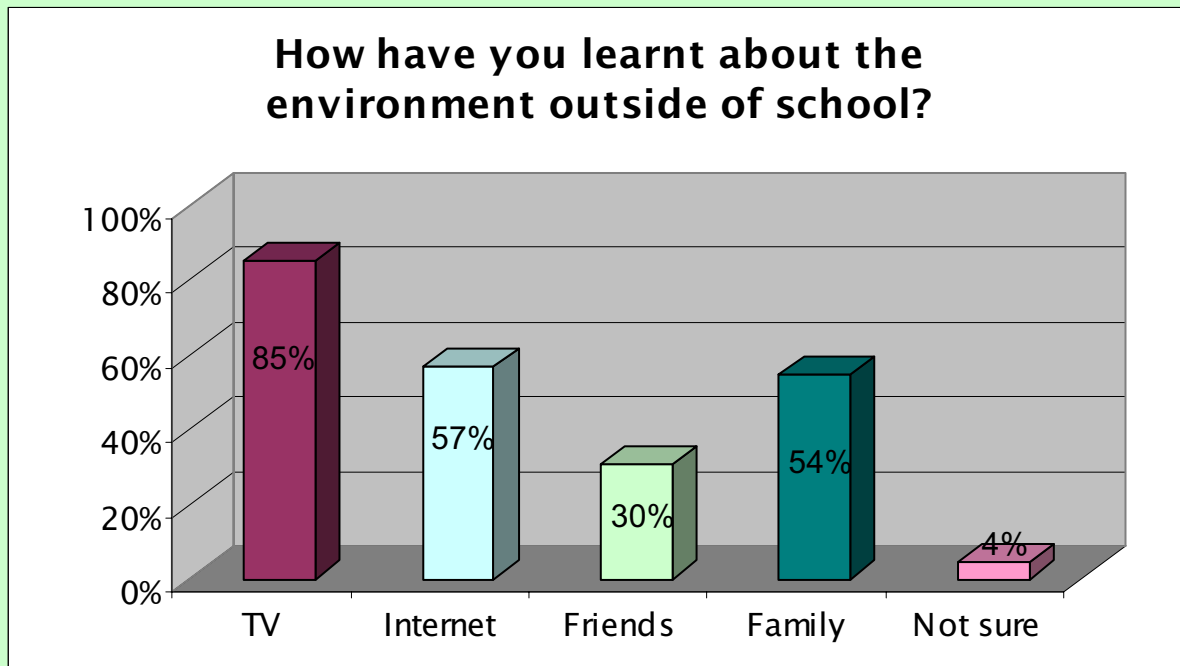
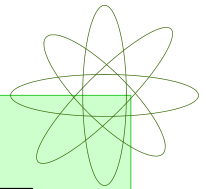
- Finally, we recognise that school isn't the only place where people can learn about the environment, and that there are a lot of other sources of information for people of all ages.
- We asked the young people in our survey about where they get help and information

Who helps you and your family to do things to protect the environment?



- 50% (the largest group), chose the Council as the main source of support.
- We looked at some of the information which the Council currently provides to people in the city about environmental issues.
- Some of it was interesting, but it was mostly in the form of leaflets and newsletters.
- We thought that some of the language used was quite 'dry' and not very 'people friendly'.
- There was also a huge range of styles and designs, which was a bit confusing.
- And we thought that giving out leaflets wasn't the greenest way to educate people!
- When we asked young people where they had learnt about environmental issues outside school, here is what they told us:



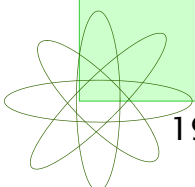


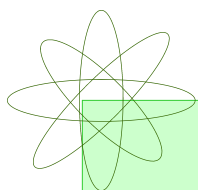
Recommendation 11

That Leeds City Council develops a central 'brand' for all of its environmental education materials, and that more innovative techniques are developed for engaging with people, rather than simply giving out leaflets. For example, more use could be made of the radio and the big screen in millennium square and posters could be put up on buses. That the Scrutiny Board (Children's Services) monitors the development of these new materials over the next 12 months.

Conclusion

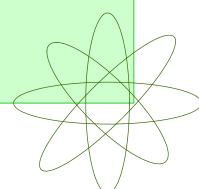
- We know that we have only covered some of the huge variety of environmental issues facing Leeds in this inquiry. For example, we haven't had time to touch on transport, air pollution or wildlife conservation, to name just a few areas!
- However, we hope that our work has shown how important the environment is to young people in Leeds, and that the city's decision makers will take notice of our commitment and passion.
- We look forward to seeing how our recommendations are followed up by the Council and Education Leeds over the next few months.
- We plan to ask the Youth Council to establish a way of formally monitoring our recommendations, potentially through the newly established Youth Council Scrutiny Group.





The Young People's Scrutiny Forum were:

Sally Leadbeater	Leeds Youth Council
Sukbir Kaur	Reach Out and Reconnect
Connor Prior	Leeds Youth Council
Ashley Linnecar	Reach Out and Reconnect
Ingi Hughes	Reach Out and Reconnect
Matthew Jackson	Leeds Youth Council
Poppy Johnson	Leeds Youth Council and Reach Out and Reconnect
Jessica Clayforth	Reach Out and Reconnect
Charlotte Ingram	Reach Out and Reconnect
Dain Hiscox	Leeds Youth Council
Poppy-Jo Lumley	Leeds Youth Council





Originator: A Brogden

Tel:2474553

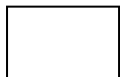
Report of the Head of Scrutiny and Member Development

Scrutiny Board (Environment and Neighbourhoods)

Date: 20th April 2009

Subject: Current Work Programme

Electoral Wards Affected: All



Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

1.1 Appendix 1 to this report provides Members with a copy of the Board's current Work Programme.

1.2 Appendix 2 is the current Forward Plan of Key Decisions for the period 1st April 2009 to 31st July 2009.

2.0 Recommendations

2.1 The Board is requested to:

- (i) Determine from these documents whether there are any additional items the Board would wish to add to its Work Programme.
- (ii) Receive and make any changes to the attached Work Programme following decisions made at today's meeting.

Background Papers

None

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ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 11th May 2009			
Annual Report	To agree the Board's contribution to the annual scrutiny report		
Leeds Housing Strategy	To consider the Strategy in line with the Budget and Policy Framework.		
EASEL Inquiry	To consider evidence in line with session one of the Board's inquiry		RP
Inquiry into Asylum Seeker Case Resolution	To agree draft final report		
Inquiry into Street Cleaning	To agree draft final report		
Inquiry into Private Rented Sector Housing	To agree draft final report		
Inquiry into Older People's Housing	To agree draft final report		
Enforcement of Dog Fouling	To receive a monthly update report on the enforcement of dog fouling.		

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Suggested Areas for Scrutiny Currently Unscheduled			
Inquiry into Anti-social Behaviour			
Performance of Enforcement			
ALMO inspections	To consider the outcomes of the ALMO inspections		
Future options for Council Housing	To monitor developments in relation to future options for Council Housing.	This was a referral from the Central and Corporate Functions Scrutiny Board.	RFS
Progress report on the Golden Triangle Partnership	To receive a progress report on the Golden Triangle Partnership	This issue had arisen from the earlier Scrutiny Inquiry into Affordable Housing and the Board agreed to continue monitoring progress with the Partnership.	MSR
Progress report in developing 'Housing Solutions'	To receive an update on progress in developing 'Housing Solutions' and any available performance data.	This had also arisen from the earlier Affordable Housing Scrutiny Inquiry. A recommendation was made for the Board to receive progress reports.	MSR

Key:

CCFA / RFS – Councillor call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

LEEDS CITY COUNCIL**FORWARD PLAN OF KEY DECISIONS**

For the period 1 April 2009 to 31 July 2009

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Request to enter into Supporting People Service Level Agreements (SLA) with LCC Aire Valley Holmes, East North East Homes and West North West Homes for Sheltered Housing Services. Authorisation to enter into a 12+(6) months SLA with LCC Aire Valley Homes, East North East Homes and West North West Homes Sheltered Housing Service without subjecting the service to competition.	Director of Environment and Neighbourhoods	1/4/09	N/A	Report to be presented to the Delegated Decision Panel	Director of Environment and Neighbourhoods neil.evans@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Contract Award To grant the award of Interim Gamblethorpe Landfill Gas Engine Contract	Chief Officer Environmental Services	1/4/09	N/A	Award of interim supply, installation, operation, maintenance, and removal of landfill gas spark ignition engine and generator.	Chief Officer Environmental Services christophero'brian@leeds.gov.uk
2 Branch Road <ul style="list-style-type: none"> To agree the principle of CPO action To agree the associated budget allocation 	Executive Board (Portfolio: Neighbourhoods and Housing)	13/5/09		The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods michelle.anderson@leeds.gov.uk
Treatment of kerbside collected food waste Approval of strategy and business case for procurement of food waste processing capacity	Executive Board (Portfolio: Environmental Services)	22/7/09	Waste Solution Programme Board, Planning, City Development	The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods andrew.mason@leeds.gov.uk

NOTES

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £250,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

Executive Board Portfolios

Executive Member

Central and Corporate

Councillor Richard Brett

Development and Regeneration

Councillor Andrew Carter

Environmental Services

Councillor Steve Smith

Neighbourhoods and Housing

Councillor John Leslie Carter

Leisure

Councillor John Procter

Children's Services

Councillor Stewart Golton

Learning

Councillor Richard Harker

Adult Health and Social Care

Councillor Peter Harrand

Leader of the Labour Group

Councillor Keith Wakefield

Leader of the Morley Borough
Independent Group

Councillor Robert Finnigan

Advisory Member

Councillor Judith Blake

In cases where Key Decisions to be taken by the Executive Board are not included in the Plan, 5 days notice of the intention to take such decisions will be given by way of the agenda for the Executive Board meeting.

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